

READY...GO Project

Sports in prison as a support to the acquisition of transferable skills to help detainees to better prepare their reintegration into society

For several years now, the European Prison Rules integrate and operationalize all activities dedicated to detained persons, among which the physical activities and sport (PAS). Their place and role in penal institutions vary from country to country; it is the same for supervisors who run these activities. We have taken advantage of the completion of an impact study and development of several successful projects on the theme of education of detainees (minors, adults, women) to reflect the particular features of PAS in prison. This interest has resulted in the development of READY...GO that focuses on "sports in prison as educational support to materialize a set of transversal skills and sub-skills to help inmates to better reintegrate in society after release" and to do that requires comparative surveys in 3 axes (the detainee and his/her sports practices, the organization of PAS supervision, PAS themselves as a pedagogical tool). Furthermore, this project aims to examine how sport is supported and organized in different national penitentiary environments (see which application of the EPR?) To meet individual needs through new approaches (up to favor an approach to term outplacement). Study visits backed transnational meetings are scheduled as additional resources to research and experimentation ; they will be the opportunity to work in identifying practices and needs in an environmental context which varies from one country to another and enable the participation of local actors during prison visits (with, if possible, the organization of a inmates / partners match). In the short term, activities should impact the "participants as project partners", "target groups such as prisoners and sports supervisors", "networks" of institutional actors. At the end of the project (2019), a set of data may be transferred in that partners and stakeholders in the network will have:

- An analysis of needs directly based on surveys involving inmates,
- An inventory of professional profiles coupled with an analysis of needs in terms of complementary approach to the training of PAS supervisors in prison,
- An educational kit including:
 - a methodological guide for the use of a PSA recognition method as a teaching support in the progression of transversal skills and sub-skills to acquire,
 - a training module for PAS supervisors in prison,
 - a set of recommendations in terms of sports infrastructure "to encourage" in all new prisons.

PRIORITIES

- **HORIZONTAL: Transparency and recognition of skills and qualifications to facilitate learning, employability and labour mobility**

Socializing is to accept to live with others and reach agreement on a minimum of rules and standards which, commonly shared, organize social life. One of the first

fruits of the integration, reintegration or socialization could therefore be in the participation in sports, oriented antagonism, which require motor and praxis communication. Many people in difficulty in terms of basic skills (particularly among idle young and adults from disadvantaged neighborhoods who have to "shine" with younger sport or, unfortunately, more negatively, achieving punishable misdeeds that gradually lead them to a kind of leader who ends too often behind the bars of a prison) located in sport pleasure and appreciation that they have no or little found during their schooling. For some of them, the place of performance of one or more sports is a space in which they are not defeated for the first time in their lives; for others it can be an opportunity to turn to the business of sports even if they often insufficiently mastered the basic achievements, difficulties up to force them to give up a professional project.

So it is here to seize this leisure activity (often vector of social peace in prison) to support educational goals that would ultimately bring the inmates to successful reintegration. It has been observed that sport can bring people to express themselves, to communicate orally or in writing (article in detention newspapers), and so seize the opportunity to develop a number of skills too often ignored. These inmates may have the need to focus on the media and for this, they will develop reading skills (sports' daily newspaper), but also of understanding (TV reports on sports, sports debate,...). Thus, the objective is to capture and leverage real learning opportunities through the back door of formal education.

The goal is to get out of each other and communicate in a shared issue, recovery and mobilization towards others. Therefore, the issues of fight against illiteracy will also feed into other issues such as social awareness.

- ADULT EDUCATION: Extending and developing educators' competences

PAS are a way to better endure detention while preparing the release; however it often appears to be difficult to propose these activities as a complement (not compete) to other activities offered in prison (education, training, production). Depending on how the sport is supported and organized in different prison environments (from one country to another but also from one institution to another) to meet individual needs, the project will lead to new pedagogical approaches such the identification and realization of skills and sub-skills in APS as well as training sports supervisors in these new shapes of learning.

Description of READY...GO project

Referring to the European Prison Rules, prison administrations and services considering the PAS as falling under the accompanying activities, socialization and reintegration to leave the prison, the production of sporting gestures for the construction and enhancement of the identity of each of the practitioners.

READY...GO partners wish to question the theme of sport in prison as a way for inmates to contribute to successful reintegration because included in a preparation that mixes the pedagogical, learning and therapeutic dimensions.

Thus this project, regarding detainees (women/men, 16 years of age and + / adults), addresses the issue through:

- the identification and enhancement of basic skills among a population of detainees often resistant to any form of formal education,
- the link inside/outside in terms of behavioral attitudes as expected by job providers (public employment services, companies, training centres,...)
- the development of an educational module to train sports supervisors to new skills.

How will cooperation and communication happen among all project partners and with other relevant stakeholders?

As cooperation

To mark the launch seminar, the coordinator (FR) will present a set of tools and development aids. Partners will work on their presentations and validate the final choices. These documents (evaluation, report, program,...) become therefore those of the project to be completed by each other during the implementation period. The partners together will determine the dates of the meetings, those experiments and learning time while they validate the intermediary expectations (business plan).

The different hosting organizations will prepare a preliminary work program that will visit prisons and meet inmates as well as professionals involved in PAS. They will be asked to take the opportunity to arrange a time to exchange with stakeholders on the theme that will be based, depending national territories, on professionals, policy makers, judges, public services, universities, staff health,... in short, all the actors of the topic that can mobilize resources to disseminate the actions and achievements of the project.

Transnational meetings are based on the axes of the project as additional research resources. They are an opportunity to revisit the period since the previous meeting to articulate the different works. These visits are planned in relation to the project objectives and each is dedicated to a specific theme so to make each partner resolutely actor of the project by delegating specific thematic responsibilities while leaving the coordinator means of controlling and articulate the results.

When there are documents to formalize (eg. intermediary reports and final one to the French National Agency), meetings will also be a space and a time to debate and coordinate the writing of common parts.

As Communication

The communication will take the following aspects:

- A working platform will be created where download all the papers, project summary and description of the partners, the minutes of the work sessions, conference programs, links to major sites,... It will be used as support information for the dissemination of content and results,

- A logo will be drawn to the image of the project that will complement the Erasmus + program logo and mandatory written mention about the European financial contribution to be included on all documents relating to the project,
- A periodic electronic message that traces the progress of the project and sends the recipient to digital platform to consult. This form of "newsletter" will be sent to all contacts identified from lists of participants accumulated from past conferences, contact seminars,... In previous projects, an important number of partners have already added their own contact. The current mailing list includes about 650 e-mail addresses; it will be completed by the contacts of the new partners of this project (so to eventually aspire 700 to 750 contacts).

As Coordination

The project coordination will be ensured by the FR partner which is responsible for:

- initiate activities on each of the purposes and offer partners the different orientations so that everyone is able to achieve the expected learning in which they will be involved;
- associate these partners to design questionnaires for inmates and sports supervisors;
- provide help and support to partners for hosting meetings and also for external communication (ie. contact with local media) on the development of the project and even more on the venue of transnational meetings.

What are the most relevant topics addressed by your project?

- 1 - New innovative curricula/educational methods/development of training courses
- 2 - Recognition (non-formal and informal learning/credits)
- 3 - Overcoming skills mismatches (basic/transversal)

Organization

The activities on the project period will be organized as follows:

1. Individual work sequences: presentation of national arrangements organizing the PAS within prisons, professional profiles of sports supervisors in prison, questionnaires to be tested, identification of two to three PAS per partner to support experimentations, quantitative identification and tracking of cohorts (inmates and sports supervisors) from each partner, respect for contracted commitments,...
2. Collaborative tasks: creating questionnaires, organizing videoconferencing, validation (if necessary readjustments) of the results of questionnaire analysis, comparative diagnosis of the issues and shortcomings of inspiring practices, design a personalized plan as model to support progressions on identifying competencies and skills so to produce the educational "ready to use" kit (methodological guide, practical exercises, technical data and procedures), available recommendations,...

3. Shared responsibilities: development of the project' communication plan, enlargement of glossary and list of contacts, choice of sports supervisors for their participation in C1 and C2 learning activities, conducting experiments for use in the implementation of the methodological guide, writing common parts of intermediary and final reports,....;

4. Individual responsibilities such as hosting transnational seminars, organizing conclusive national conferences,... It's important to note that each transnational meeting (as thematic visit):

- is the opportunity for the consortium to work on a set of cross-cutting issues that interest and rhythm the project's development namely the management of the agenda, the intermediate targets as planned in the timetable,....;
- must promote the work of Project Steering Group (administrative and financial monitoring);
- must also be able to consider organizing a sporting event held between Inmates and European partners.

Regarding national conclusive conferences in each partner country, experience shows that this method to present results and recommendations (although consuming time and money) is highly appreciated by the participants when also, at the same time, it amplifies the multiplier phenomenon (50+ participants per country is widely better than a concluding conference in one country even if it brings together one hundred of participants).

5. Responsibility of project' coordinator (official by signing the contract with the French national agency which implements Erasmus+): administrative and contractual monitoring, financial management plan to achieve the project goals, timeline of events and deadlines for experiment and production, progress (2) and final reports to NA.

To support all of these activities during the project period, it is important that the project has a rigorous communication:

1. Between partners

- OPEN MIND tool to complete that forces each partner to strict management of advanced and shared individual objectives
- SKYPE meetings on a monthly basis (more if necessary)
- Monthly reporting on educational activities and experiments
- Interim reports (2 along the project period) on the conduct of experiments
- Survey report to write by the hosting organization after each transnational meeting

2. Between partners and external actors

- Invitations of local actors to attend transnational meetings
- Participation of professionals, institutional representatives, policy makers at ending conferences with videoconference
- Internal assessments (partners) and external (local, es-quality resources, participants to conclusive conferences)

3. With external operators

- logo
- digital working platform
- e-book to disseminate on analysis of questionnaires duly fulfilled by the 2 cohorts
- project leaflet, bookmarks, posters,...

Participants: about 660

Brief description on how and in which activities these persons will be involved

Several broad categories of activity are identified:

~ 250 - involvement of detainees (target group n°1) in the observation and analysis of thematic issues (participation through one of two dedicated questionnaires)

~ 20 - involvement of sports supervisors in prisons (target group 2) in the observation and analysis of thematic issues (participation through one of two dedicated questionnaires)

~20 - participation in thematic transnational seminars for local actors invested in the topic (professionals working in prisons, representatives of public institutions, trainers of sports supervisors in prison, sport leaders in prison, ...)

- 21 - participation in C1 and C2 pedagogical training activity dedicated to sports supervisors (target group n°2)

~350 - participation of institutional representatives, policy makers, operators in the topic to the national ending conferences articulated around a common European time for videoconferencing.

Types of situations participants with fewer opportunities are facing

- 1 - Cultural differences
- 2 - Social obstacles
- 3 - Educational difficulties

How will you support these participants so that they will fully engage in the planned activities?

The target group n°1 (inmates F/M) can be considered (largely) as "public with specific needs" insofar as their environment requires a very particular approach (prison environment, safety rules, exceptional authorization from judges to participate in a sporting competition, ...) but also often because there is the need to invest a third party as mediator to organize and support the interviewees (especially when academic deficiencies) and to bring assistance in understanding/translation issues (ie. prisoners of foreign nationality do not understand the national language).

The project considers this dimension when building its consortium by involving public authorities and policy makers, prison managers, who are in position to give authorizations to collect (on an anonymous way) all necessary data to analyze.

The project also expects to be able if necessary to receive assistance from teachers in prison and/or other professionals (wardens, probation counselors, social workers,...), prison visitors, worship stakeholders as appropriate ... even, as a last resort, to volunteer translators.

Implementation

01.09/30.11.2016

This time will allow each partner to sign his "Partner Agreement" and prepare a slideshow of the PAS in their national context depending of various types of prisons (short/long sentences, prevention/conviction) and detainees profiles (F/M, minors/adults), the purposes of this process is to identify inspiring practices based on sport for post-released reintegration. Each presentation will include a descriptive and critical dimension.

11.2016: Bordeaux Kick-off seminar (FR). On the program, national presentations, creating questionnaires to inmates (sport, program, needs, identification of previous inspiring practices,...) and sports supervisors in prison (training, application of national laws, statutes, methodology, sport lessons,...), identification of the two cohorts (inmates and sports supervisors).

01.12/31.01.2017

The questionnaires will have to be translated into national languages then tested on 5 inmates and 1 sports supervisor in different places of experimentation. This test will check whether the questionnaires are understandable and their answers usable. Each partner has one month to make any proposals. If adjustments are necessary, they will have to be validated by PSG through a SKYPE meeting.

01.02/31.05.2017

The questionnaires are explained to cohorts and answers administrated electronically.

01.06/30.09.2017

The contents are qualitatively analyzed by the coordinating organization (FR). A study visit will take place in late June (LV) to work with the first issues of qualitative analysis and at the same time on expectations in terms of educational activities.

De 06 à 10.2017, all permanent resources of each partner will be responsible for working with sports supervisors and inmates to identify 2 to 3 activities/country as supports (within all partners READY...GO must reach a large range of activities, at least 14 up to 21) that could serve the development for testing educational materialization of transversal skills and sub-skills for inmates (who prepare their reintegration into society) so to produce practical exercises based on learning activities with a methodological guide that will be part of the ready to use kit as project result. This time will serve also the identification of prisons where inspiring practices are observed and could be used as examples.

Another meeting will be held in 09.2017 (IT) which:

- will highlight the strengths and weaknesses of existing organizations in prisons so as to generate the first recommendations,
- draw up a comparative diagnosis of the challenges and failures to jointly build the experimental bases of the identification process and realization of transversal skills and abilities.

Having reached this point, the meeting will also aim to:

- work in the form of communications from the results of questionnaires analysis (e-book, ...) and their dissemination (circular messages, digital platform, ...),
- determine the exact date of concluding national conferences (between 15/11/2018 and 31/12/2018).

01.10/31.12.2017

This is to prepare the tools and to organize the first pedagogical activity (C1/DE) to train sports supervisors in prison to identify, measure,... based on PAS transversal skills and abilities observed among inmates while developing a personalized plan of gradual improvement in performance.

01.11.17/30.09.2018

Experimental teaching tools in PAS, pre-analysis of the findings (through questionnaires) by country, adjustments of personalized plans,...

Two feed-back on intermediate results (March and June 2018) will allow partners gathered for a seminar in 07.2018 (FI) to foreshadow the training kit (methodological guide, equipments, materials, practical exercises, technical data) as a tool for identification of transversal skills and sub-skills (often informal) observed for each inmate.

It is also at this period (June) that the retroactive agenda for organizing simultaneous conclusive conference will be activated (room equipped with a search for videoconferencing equipment, speakers in capacity to intervene during a videoconference on topic, simultaneous translators, list of participants, catering,...).

01.10/31.12.2018

Completion of the second pedagogical activity (C2/ES) to work:

- The completion of the ready to use kit to present during national conclusive conferences;
- The recommendations from the experiments;
- The forms of communication plan to be used for the results of the project (leaflet, circular message,...).

Conduct of 7 national conclusive conferences organized with a European common time of videoconferencing.

01.01/28.02.2019

This time, backed to a final transnational seminar in CY (01.2019), is mainly dedicated to the achievement of production and dissemination of the results in terms of tools and educational activities contributing to the identification and valuation of transversal skills and abilities as support for a better reintegration into society after inmates' release.

Impact

Over the period of the project, expected impacts will be:

1. on "partners" (participating organizations and stakeholders)

The participants (ministries, prisons) are already convinced on the interest of sports in individual development although PAS in prison is too often seen as a contribution to social peace between inmates. Different observations have shown that, on one hand, when the PAS exist, they often appear too unstructured and, on the other hand, they are considered in most cases as a stability vector. It is with these considerations that the project actors wanted to reflect a more methodological, pedagogical and therapeutic practice to foster the materialization of transversal skills and abilities observed among inmates.

The work to be done (research, creation/training, experimentation, recommendations) must, with support of national conclusive conferences bringing together prison directors, institutional representatives and policy makers in each country, present the issues and impediments for practice of PAS in prison as a contributing courseware for successful post-released reintegration into society.

2. on « inmates » (Target group n°1)

The fact, in READY...GO, to give "voice" to inmates (answers to specific questionnaire) is already considered as people living in their views on an issue that directly affects them and analyze their needs as "consumer-actors". He will also act beyond the opening of a space for free expression to help them to consider not only their needs but also their knowledge and skills in the field of sports. This is a somewhat difficult operation to our target audience in great difficulty and that we do not always request its opinion (deprivation of liberty does not mean withdrawal of the right to speak). This questioning will enable partners to highlight the distinction between needs and wishes among those detained, the task, resting on identified skills up, to give birth to the idea of a career plan around PAS (sports volunteer, for example, in an associative context ...). The impact also comes from voluntary inmates who will participate in the experiment in sufficient numbers (minimum 250 inmates including 180 that may be reported to specific needs) to make the observations and monitoring relevant (development of transversal skills and abilities).

3. on « sports supervisors » (Target group n°2)

Beyond a necessary preparation for sports supervisors in prison, the project also comes to light, in some countries of the European Union, the issue of training. This project lay (beyond the initial training when it exists) the issue of specialization of sports supervisors in terms of skills (pedagogical, relational, educational psychology, institutional, methodological ...) to strengthen and sometimes gain. If the development of this field of expertise naturally benefits the sports supervisors and his/her environment, we must not forget that the ultimate beneficiary will be the inmate himself.

Equally, it is to allow sports supervisors to emerge skills and abilities may be ignored and not always recognized by all. This phase of observation and data collection (answers to questionnaires dedicated) being a phase of exchanges which will allow compare practices in terms of organization, methodologies, content and therefore of specific skills, the tasks should contribute to the emergence and collect of professional practices of interest.

The research (in terms of tools and existing supports for the identification of transferable skills in informal-type activities) should allow partners to collect a set of data that will lead them to organize C1 and C2 educational activities (the first one prior to the experimentation, the second at its end) with the participation of sports supervisors from each partner country. In C1, they will work to create a specific educational support for PAS to experiment extensively with volunteer inmates and, in C2, they will associate sports supervisors as "critical friends" (not participating in C1 nor in the experimentation) to make the necessary adjustments and contribute to the pre-writing of the methodological guide to join to the teaching materials and practical exercises for future users.

How will you measure the impacts?

QUANTITATIVE INDICATORS

- Number of sports supervisors and inmates who responded to the respective questionnaires
- Number of Europass CV which will complete the "transversal competences" part
- Ratio of inmates who have validated skills / total number of inmates who participated in the experiment (target 50% +)
- Absenteeism rate from voluntary inmates invested in experimentation
- Number of participants to national conclusive conferences (ie. signing sheets)
- Number of visits to the website (D +1 / D +3 / D +7 / D +15 / D +30) after sending a circular message (ie. contact list)

QUALITATIVE INDICATORS

- Content analysis of individual assessments by "local guests" attending transnational seminars
- Content analysis of individual assessments by "critical friends" designated by each partner as resources persons in the topic
- Content analysis of individual evaluations by participants attending national conclusive conferences after the results of the project, the methodological guide and teaching materials have been presented
- Feed-back from inmates who have been able to partially complete a Europass CV
- Feed-back from sports supervisors who used the READY...GO methodology and tools.

What kind of dissemination activities do you intend to carry out and through which channels?

For supervisors of Physical Activities and Sports (PAS) in prison and public representatives of institutions (ministries, prisons managers, professional actors and networks):

- 1- Internally to partner organizations, the project is supported in each country by the newsletters, intranets, newsletters in the department/service/ministry.
- 2- Outside the consortium, apart from circular messages, contact list, digital platform, ..., the French organization as EPEA member attends every two years to their international conference that brings together professionals from the EU

but also from Australia, Africa and North America (2009 / Cyprus - 2011 / UK - 2013 / Iceland) who works in plenaries and workshops.

We can think in 2017 to lead a workshop during EPEA conference on the issue of sports in prison and the assumption that, considered as a pedagogical progression opening on the acquisition of new transversal skills, the PAS can become a means of promote the reintegration into society of a detainee at the end of his sentence (see in some countries it is possible for the detainee to obtain remission of days pro rata made training days).

Our FR organization is able to:

- Relay information on this project by contacting the President of the European Organization of Prison and Correctional Services
- Communicate on the project in the JPER (Journal of Prison Education and Reentry) for international distribution, the review committee under an American university.

Regarding inmates:

1- A matter of the investigation will focus on the identification of an internal newspaper (or even local newspapers in the institutions involved in investigations) made by inmates and that could include information on the project (after approval of the prison authorities in respect of safety rules).

2- Internally too, we also will use the questionnaire for inmates to identify skills that can feed the final collection of inspiring practices in prisons also relying on "persistent" offenders that have experienced several prison places.

3- Externally, if the consortium partners are in agreement, it may also be interesting to identify associations of former inmates, prison observatories, mediators (eg. In France, the General Controller for sites of deprivation of liberty more commonly known as General Controller of prisons) ... so to disseminate information about the project (many addresses are already on the contact list) as long as we have addressed first information to these key actors to draw their attention to our project (communication from the logo plays an important role).

Sustainability

The Strategic Partnerships Action KA2 presented here for the 2016/2019 period and titled READY...GO must be considered as the confrontation of several national systems which lead to two analyzes to be performed from questionnaires, one for inmates and their needs of sporting activities (PAS) in prison, the other from sports supervisors in prison regardless of their status and/or their professional activity.

Collaborative work should enable to cross the data collected from both questionnaires to confirm a need for training of those sports supervisors (observed in previous projects on the occasion of visits in prison and meetings with prisoners) along the need to rely on methodological practices to provide an educational progressive approach as a source of acquiring new transversal skills and sub-skills in support of PAS.

This project lasting 30 months (09.2016 / 02.2019) should contribute to the assembly of a set of data needed to achieve the realization of two pedagogical activities (C1 and C2) framing an experiment on the materialization of transversal skills and sub-skills identified among inmates to support and strengthen a reintegration process at the end of their sentence.

Once the project is completed, the partners could sustainably support the educational training in the use of the READY GO tools and practices offering at a rhythm of twice a year (more if necessary):

- A learning module for sports supervisors in prison (and also supervisors of sports trainers in prison) working in EU prisons but also internationally. Considering the language barrier, especially for the English language, we may have to consider that the training module can be provided in other languages;
- An informative module dedicated to prison directors during their initial training, because it is from them that depends the place given to sporting activities among the various activities carried out in prisons.

These two modules, starting in 2020, should be able to finance themselves.

READY...GO Work packages

Work package No. 1	Project MANAGEMENT (administrative, financial and technical)
Work package type	<input checked="" type="checkbox"/> Management (including practical arrangements) <input type="checkbox"/> Transnational meetings (including KICK-OFF) <input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements) <input type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)
Description and envisaged results	<p>This is to ensure administrative coordination, financial and technical project to succeed an effective and rigorous development in terms of commitments with the supervisory authority (French National Agency) by signing the contract.</p>

<p>List of activities/tasks</p>	<p>The first task will be to prepare the Partner Agreements to engage each partner with Euro-CIDES bearing on the Convention signed by Euro-CIDES with the French National Agency. Each Partner Agreement will be annexed, individual and collective tasks, the budget, the financial deadlines stalled on proof of expenditure returns, contractual obligations such as, eg, for each partner to have a permanent reference for project each step of the project (eg, transnational seminars).</p> <p>Coordination also plans to provide support to each partner to enable it to carry out its contribution.</p> <p>Financial monitoring is one of the main tasks in project management because Euro-CIDES is responsible for French National Agency but these are all together partners that guarantee good performance. To do this, Euro-CIDES will establish tools for monitoring and financial analysis he will propose for approval to the partners at the kick-off.</p> <p>It is also within this WP1 that will be formed the Project Steering Group (PSG) comprising a representative of Euro-CIDES and all project-referents of each partner. This PSG group offers, adjusts, decides the different events in the life of the project and at the same time it validates the tools and materials that result. PSG group meets on formal time (eg. transnational activities, webinars,...); it can also be requested via SKYPE in view to solve particular difficulties (conflict management, for example). Euro-CIDES must respond on behalf of all partners to any request from the French National Agency (reports, controls, parts,...).</p>	
<p>Period</p>	<p>Estimated Start Date 01/09/2016</p>	<p>Estimated End Date 28/02/2019</p>
<p>Lead Partner</p>	<p>Euro-CIDES</p>	
<p>Contributing partners</p>	<p>ALL</p>	
<p>Output</p>	<p>Number</p>	<p>1</p>
	<p>Title</p>	<p>Partner Agreement</p>
	<p>Description</p>	<p>As soon as the Convention will be signed between Euro-CIDES and the French National Agency, Euro-CIDES will prepare the Partner Agreement to be signed individually with each of the organizations in</p>

		<p>the READY...GO consortium. The Partner Agreement with its annexes will:</p> <ul style="list-style-type: none"> - resume contractual obligations on the project manager by the French NA to pass on partners (eg. obligation to submit to fixed dates the 2 interim reports and the final report) - propose <ul style="list-style-type: none"> ◦ financial deadlines for the ascent of supporting expenditures (eg. tools for financial monitoring) ◦ fixed term for the advance in the realization of productions (eg. mandatory monthly report on pedagogical sequences during production, test results ...) - list the project's expectations in terms of outputs (eg. national conclusive conferences,...) and educational productions (educational activities) - detail the tasks to be performed (ie. state of the art of existing and inspiring activities observed in connection with the theme of the project). - include the Court in which to file a complaint in case of serious and grave disorder but also the existence, within the project, a specific proceeding on management of future conflicts.
	Due date	<p>The Partner Agreement will be sent to each project' referent to be signed by the legal representative of each partner organization, after the grant agreement between Euro-CIDES and the French National Agency has been signed by both parties.</p> <p>The signed Partner Agreement duly signed, stamped and dated must be returned to the project manager in two originals <u>within 30 days</u> in order to organize the first 20% installment before the kick-off so to allow each partner to send its representatives.</p>
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper

Output	Number	2
	Title	Periodic financial reports and timesheets
	Description	<p>Budget control is the project leader's responsibility as coordinating organization. Individual budgets attached to each Partner Agreement, will be monitored continuously by binomial (project manager / project' referent) from a financial dashboard presented as a contractual and compulsory tool.</p> <p>Each partner agrees to complete the financial document so to measure the progress of expenditure; this has to be sent electronically each month end to the project coordinator.</p> <p>At each of the transnational seminars (not including kick-off seminar and national conferences) a financial point will be brought to the agenda:</p> <ul style="list-style-type: none"> - collective point (all PSG will meet) to allow partners to have a view of the budgetary situation as it stands, - developed by binomial (project manager / partner X) for first, settle any disputes and secondly, submit the elements from timesheets and, when mandatory, receipts of expenditures (originals or certified copies). <p>Points to follow, or requests for additional information will follow as appropriate electronically.</p>
	Due date	<u>30.11.2016</u> - 02.2017 - 05.2017 - 09.2017 - 01.2018 - 05.2018 - 09.2018 - 12.2018 - 02.2019 (see Partner Agreement Article 6.b page 4/10)
	Language(s)	EN
Media that will be used (publication on paper, online, other (specify))	Publication on paper: Partner Agreement, deadlines, transnational meetings, projects' events, financial tools	
Output	Number	3
	Title	Creation of the Project Steering Group
	Description	Each partner organization specifically refers to a

		<p>"permanent referent" who must participate in the kick-off seminar (and all meetings and conferences to follow) to be identified by each partner. All permanent referents made an instance called PSG (Project Steering Group).</p> <p>This body has two main tasks:</p> <ul style="list-style-type: none"> - One, periodic, is to account for administrative-financial-pedagogical issues -..., to discuss points of concern (eg. track budget consumption, treat stumbling blocks of the project,...), to question one specific point of the Partner Agreement, ...) - The other, economic and factual, is to collectively treat each individual source of potential conflicts (eg, repeated absences of a permanent referent, inappropriate attitudes of a partner,...) that do not require an action in front of the reference Court (see Partner Agreement in its Article 17). The meetings, on this occasion, may take place at a regular meeting if a transnational seminar is near, or by videoconference (like Skype) if a quick solution is required by the situation.
	Due date	During KICK-OFF meeting in Bordeaux (FR)
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Joint Decision from Partners Legal Representatives
Output	Number	4
	Title	Management of time
	Description	<p>Time management, as rigorous coaching and monitoring individual and collective time, is under the responsibility of the project leader as coordinating organization (FR) but each partner is obliged to respect its deadlines (eg. Educational monthly report) and dedicated time (eg. preparation and organization of its transnational seminar).</p> <p>An agenda is annexed to the Partner Agreement (Annex VIII). All the (administrative, financial, educational, technical, ...) expectations and events</p>

		are scheduled there for the whole period.
	Due date	From 01/09/2016 till 28/02/2019
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both
Output	Number	5
	Title	Coordination
	Description	<p>Considering the importance of the project expectations and to respect the educational production, coordinator shall send monthly to permanent project' referents a form to complete very precisely on the progress of its work (time spent, discussed materials, samples of the outstanding,...). This work is also seen as a contribution to the ongoing evaluation of the project quality.</p> <p>On the digital platform, with private access, each partner will file its ongoing work which will be available to all other partners and vice versa; individual and collective difficulties will clearly set out to find attached and shared answers within the consortium, first, or externally if necessary, bearing on the professional networks of partners' stakeholders.</p>
	Due date	From 01/09/2016 till 28/02/2019
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both
Output	Number	6
	Title	Progress and final reports
	Description	This is to meet the contractual requirements of the French National Agency by producing at fixed

		deadlines administrative, financial, educational and technical returns of information.
	Due date	30 June 2017 and no later than 30 November 2017 for Progress reports and 30 April 2019 for Final report.
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both
Target groups/potential beneficiaries	<input type="checkbox"/> Project partners (and periodically National Agency) <input type="checkbox"/> Teaching staff <input type="checkbox"/> Prison staff <input type="checkbox"/> Social workers / educators / Probation officers <input type="checkbox"/> other Professionals working in prison <input type="checkbox"/> Volunteers <input type="checkbox"/> Prison managers <input type="checkbox"/> Policy makers <input type="checkbox"/> Magistrates <input type="checkbox"/> Sentenced Inmates <input type="checkbox"/> Non national inmates <input type="checkbox"/> Newly arrived inmates <input type="checkbox"/> Young sentenced adults <30 years old <input type="checkbox"/> Sentenced minors <input type="checkbox"/> Other (specify)	
Dissemination and upscaling	<input type="checkbox"/> Institutions <input type="checkbox"/> Local <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> European <input type="checkbox"/> Public access (working platform, newsletter, etc.) <input type="checkbox"/> Media <input checked="" type="checkbox"/> Restricted to National Agencies, Commission services, project reviewers <input type="checkbox"/> Confidential (only for members of the consortium)	

Work package No. 2	Kick-off and Transnational Meetings	
Work package type	<input type="checkbox"/> Management (including practical arrangements) <input checked="" type="checkbox"/> Transnational meetings (including KICK-OFF) <input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements) <input type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)	
Description and envisaged results	<p>This is to ensure administrative coordination, financial and technical project on one hand and to ensure the proper progress of the project following the rhythm of the work program and also to articulate and monitor the coherence and substance of educational productions to achieve.</p>	
List of activities/tasks	<p>Following up on educational productions tasks</p> <p>Meeting of the Project Steering Group for each TN meeting</p> <p>Validation of materials and working tools (management, coordination, production)</p> <p>Administrative and financial monitoring of the project</p>	
Period	Estimated Start Date 01/11/2016	Estimated End Date 28/02/2019
Lead Partner	Euro-CIDES	
Contributing partners	ALL	
Output	Number	1

	Title	Kick-off in Bordeaux (FR)
	Description	<ul style="list-style-type: none"> - Integration of the objectives of CITI-VAL project and understanding of the aims - Dates to fix for all transnational seminars - Constitution of Project Steering Group - Validation of all tools to be used for the exchange of information and data between project partners and coordinator - Consensual agreement on concepts' definitions necessary for the ongoing of READY...GO - Working on ownership of tasks by partners - Reminder of administrative and financial requirements
	Due date	November 2016
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Paper documents
Output	Number	2
	Title	All other TRANSNATIONAL MEETINGS
	Description	<p>Each partner agrees to complete the management and staff timesheets or/and financial expenditures so to measure the progress and send it electronically each month end to the project coordinator.</p> <p>At each of the transnational seminars:</p> <p>1 / a financial situation will be brought to the agenda:</p> <ul style="list-style-type: none"> - collective point (through PSG meeting) to allow all partners to have a view of the budgetary situation as it stands, - developed by binomial (project manager / partner X) for first, settle any disputes and secondly, gather evidence with management and staff timesheets and/or receipts of expenditures (originals or certified copies).

		<p>Additional items or information requests, may follow if necessary electronically.</p> <p>2 / an analytical work of educational productions underway and articulation to each other will be realized by all partners together.</p> <p>3 / the outline of the next meeting will be presented by the future hosting organization (the work having previously been prepared with the project coordinator).</p>
	Due date	Please refer to the Partner Agreement' Annex VIII
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper
Country of activity	<p>06.2017 (LV) – 1st confrontation of collected data and adjustments</p> <p>09.2017 (IT) – Crossing of data and 1st findings</p> <p>07.2018 (FI) – Foreshadowing the educational kit (guide, exercises, materials)</p> <p>01.2019 (CY) – Recommendations and assembly of production and results</p>	

Work package No. 3	Preparation of educational production and activities
Work package type	<p><input type="checkbox"/> Management (including practical arrangements)</p> <p><input type="checkbox"/> Transnational meetings (including KICK-OFF)</p> <p><input checked="" type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.)</p> <p><input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.)</p> <p><input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements)</p> <p><input type="checkbox"/> Quality Plan (including Evaluation)</p> <p><input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.)</p>

	<input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)	
Description and envisaged results	Partner organizations will have to prepare their presentations Preparation of the 2 questionnaires Preparation of C1 and C2 educational activities	
Lead Partner	Euro-CIDES	
Contributing partners	ALL	
Output	Number	1
	Title	Presentations of partner organizations
	Description	<p>Each partner will have to prepare a presentation for the kick-off seminar that will set "his" situation regarding the issue, his previous experiences, methods of intervention and finally the problems it faces and which it wishes to provide with targeted transverse responses.</p> <p>The time dedicated to this work (2h00 per partner) during kick-off transnational meeting will enable exchanges between partners, feed-back on experiences and on materials, links to existing, individual and collective expected... each of these presentations will help to draw up a draft of a state of art in situ as a base to project work but also as introduction to subsequent recommendations.</p>
	Due date	11/2016 (for kick-off meeting)
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Digital support
Output	Number	2
	Title	Questionnaires to inmates and sports supervisors
	Description	The frame of both questionnaires will be worked by the Finnish partner that already has previous

		<p>experience in one 2013/2016 project dedicated to education to female inmates.</p> <p>During kick-off seminar (11.2016), the partners will bring their adjustments, their proposals, their alternatives (which take into account the culture of their country -for example, in some countries it is not allowed to ask questions to detainees on such or such subject-) but in the end they will have to validate a questionnaire to each of the two cohorts (inmates and sports supervisors).</p> <p>The first questionnaire for inmates as practitioners of physical activities and sports (before incarceration and/or during incarceration), the second is for sports supervisors regardless of their status and posture (warden, sports instructor, educator,...) in each of the consortium countries. The questionnaire to the sports supervisors should allow to observe "inspiring practices" (organization, practices, materials,...) that can serve as models, including recommendations to build new closed buildings.</p> <p>It is also possible that inspiring practices can be identified from the questionnaire addressed to inmates due to multiple prison stays for some of them. Several questions so will be dedicated to the identification of inspiring practices/methodologies/tools which could be reproduced.</p> <p>Both questionnaires will be translated into national languages (and more) and tested (4 weeks) on some volunteers sites to check their feasibility (or to make adjustments if necessary). They will then be distributed widely on different sites to inmates who will have the opportunity to participate in PAS in prison.</p>
	Due date	Draft for 11/2016 (kick-off) and final version for mid-12/2016
	Contributing partner	FI
	Language(s)	EN
	Media that will	Online exchanges between partners and

	be used (publication on paper, online, other (specify)	coordinator
Output	Number	3
	Title	Identification of 2 to 3 activities of PAS per partners countries as support for future experiments
	Description	Each partner will offer 2 to 3 activities (for his country) as PAS to be used for experimentation time. The interest is to have a possible choice of activities; the Project Steering Group will validate the final choices during the C1 pedagogical activity.
	Due date	August-September 2017
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify)	Online exchanges between partners and coordinator with a final joint decision
Output	Number	4
	Title	Preparation of C1 and C2 educational activities
	Description	<p>The <u>C1 activity</u>, prior to the experiment should allow sports supervisors (2 per partner country) that animate PAS (sometimes only monitor) to work on transfer of tools and methodology used in informal activities such as arts, theater, choir,... as subject of prior research work by the partners to design specific educational support suitable for PAS. To do this, project' partners will assist in identifying transverse skills and sub-skills (social and relational, behavioral,...) to build consensually pedagogical tool they will use throughout experimentation on different sites.</p> <p>Activities shall be conducted in plenary and workshops.</p> <p>The working group which will participate in the C1 activity consists of 2 sports instructors and one project referent per partner countries (3x7 = 21).</p> <p>The choice of location for C1 activity was focused naturally on DE partner since it uses a pedagogical</p>

		<p>tool built in collaboration with the University of Mainz in 2011/2012, without ever having been adapted to PAS in other countries than the Lander of Rhineland Palatine in Germany.</p> <p>The C2 activity, at the end of the experiment, gather the group who participated in C1 activity associated too one sports supervisor in prison (one per partner countries) not involved in C1 activity nor in the experimentation (4x7 = 28). For these newcomers, their role is to be the critical operators ("as innocent") to contribute:</p> <ul style="list-style-type: none"> - firstly, the necessary/possible adjustments to be made after the various experiments (on partner sites) - secondly, to the draft methodological guide that will accompany the educational support, at the same time as the recommendations to address the institutional representatives (management teams of institutions, and policy makers). <p>Activities shall be conducted in plenary and workshops.</p> <p>The choice of location of the activity was focused on the ES partner by the fact that they realized:</p> <ul style="list-style-type: none"> - in 2013, a certification test backed to a Handball activity - in 2014, a certification test backed to a Football activity <p>and they have observed some important findings (almost zero absenteeism, certifications almost completely successful, impacts on self-esteem and motivation, ...)</p>
	Due date	October 2017 (C1/DE) and October 2018 (C2/ES)
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both

Work package No. 4	Preparation of educational production and activities
Work package type	<input type="checkbox"/> Management (including practical arrangements) <input type="checkbox"/> Transnational meetings (including KICK-OFF) <input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input checked="" type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements) <input type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)
Description and envisaged results	<p>The expected results should allow sports supervisors working in prison in each partner country to:</p> <ul style="list-style-type: none"> - participate in an educational activity alongside a permanent referent of the project in each country - meet to discuss their practices, the implementation of physical activities and sports (PAS), facilities, ... - discover inspiring practices identified during the research by the project partners that will be restored by the READY...GO permanent referents - co-build an educational tool designed to result in locating 6 to 8 transversal skills (each skill to be redistributed in 5 to 10 sub-skills) that will serve as scaffolding for a long experiment in each partner organization of the project - proceed together with probable necessary adjustments at the end of the long experimentation on sites - work on a pre-writing, firstly, of the methodological guide to assemble with the educational support for sports supervisors in prisons and, secondly, to make recommendations to the management teams of penal institutions, institutional representatives and policymakers.
	ALL

Contributing partners		
Output	Number	1
	Title	Comparative analysis of supply and demand for PAS in prison in a purpose of reintegration
	Lead Partner	FR
	Description	<p>This is, from all the questionnaires which have been seized by each site invested in gathering information (CY-DE-ES-FI-IT-LV), to analyze data at two levels (national and transnational) and report the findings in order to be able to produce 3 analysis as follow:</p> <ul style="list-style-type: none"> - the needs of PAS from detainees, - the comparison of sports supervisors' profiles, - the inspiring practices as observed and / or known in prison. <p>These results will then allow to sit the design of educational support that is the basis of the project (allowing prisoners to materialize transversal skills that can enhance their preparation for successful reintegration into society after their sentence) and will be supporting a long experimentation.</p> <p>The needs analysis on PAS will be the result of the data collection work from the questionnaire dedicated to prisoners.</p> <p>The analysis of professional situations (status, training, career development, monitoring,...) of sports supervisors will, in turn, be the result from the second questionnaire.</p> <p>The comparison of these two analyzes should help to highlight the strengths and weaknesses of national systems in the member countries of the consortium.</p> <p>The results of this production will be downloaded to the digital platform which will be subject of periodic circulars posts resting on a list of about 650 active contacts to date.</p>
	Period	From 01 June 2017 till 30 September 2017

	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both
Output	Number	2
	Title	Collection of inspiring practices of PAS in the prisons of countries represented in the consortium
	Lead Partner	IT
	Description	<p>After analyzing the data (information outputs of questionnaires filled in), countries that have demonstrated inspiring practices will receive from the project coordinator descriptive card (validated by the consortium) to be completed and which will describe the organization such as established (with its challenges, difficulties,...) in the prison environment as described in/the questionnaire(s).</p> <p>Furthermore, by involving the directions of the prisons, it will be possible for each partner from the prison environment to have perhaps also knowledge of practices / organizations hitherto ignored (often good initiatives still rely too much on individual professional, not on the penal institution).</p> <p>Following this work, the cards will be compacted to form an e-book, which will be translated into the various languages of the consortium to facilitate their communication with public institutions and policymakers.</p> <p>All supports will be downloadable from the digital platform.</p> <p>Each inspiring practice will be presented on the work platform as an interactive resource (downloadable descriptive card).</p> <p>Downloadable cards from digital working platform will take the form of a collection of records (one per institution to promote) which will also contain the description of the process as established. Details will be mentioned to allow further contacts.</p>

	Period	From Mid-August 2017 till Mid-October 2017
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Both with mail exchanges between partners and the lead partner
Output	Number	3
	Title	Educational tool backed on PAS for the materialization of transversal competences and sub-competences identified among prisoners participating in the experiment
	Lead Partner	DE
	Description	<p>This is to produce a new teaching aid to identify and materialize transversal skills (social, behavioral, moral,...) bearing on PAS and to integrate into a formalized portfolio (ie. CV Europass).</p> <p>1 - from a model provided by a German partner and introduced to some consortium partners from a previous project on the education of minors in prison,</p> <p>2 - from other partners research on pedagogical tools used in their prison environment (formal, non-formal, informal) to identify individual skills and sub-skills from collective situations,</p> <p>3 - given the ongoing development (in a project in which the FR and LV partners work) of an identification tool for materialization of transferable skills and sub-skills from informal activities such as the visual arts, theater,...</p> <p>project partners in READY GO will work to build C1 pedagogical activity that consists of a set of skills and sub-skills tied to the specificities of PAS informal context.</p> <p>After the design comes time to experiment. The pedagogical tool will be tested in real learning situation in the context of preparation for release of inmates for successful reintegration into society.</p>

	Period	From October 2017 till September 2018
	Language(s)	EN as well as all partners' national languages
	Media that will be used (publication on paper, online, other (specify))	Both with mail exchanges between partners and the lead partner
Output	Number	4
	Title	Methodological Guide and Recommendations
	Lead Partners	DE et ES
	Description	<p>After testing it comes to designing the methodological guide that will accompany the educational support to explain the methodology, tools, practices, expectations,... (Europass CV).</p> <p>This production will be developed in three steps:</p> <p>1- a first draft of interim findings from ongoing experiments</p> <p>2- During the C2 activity, the group will work on the joint results of the experimentation (for the materialization of transversal skills and sub-skills backed on PAS) with the draft methodological guide (duration of sequences, materials, practices, instructions, recommendations for institutional representatives,...) necessary for the use of pedagogical support.</p> <p>3- The methodological guide will be finalized at the end of the day which will be held national conclusive conferences so to also consider the reactions, comments... that could generate the presentation of the tool that day.</p> <p>The methodological guide will be produced in English and then translated into the different languages of the project.</p>
	Due date	02.2019
	Language(s)	EN as well as all partners' national languages
	Media that will be used (publication on)	Interactive resource

	paper, online, other (specify)	
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Work package No. 5	Extended meetings to debates and exchanges	
Work package type	<input type="checkbox"/> Management (including practical arrangements) <input type="checkbox"/> Transnational meetings (including KICK-OFF) <input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input checked="" type="checkbox"/> Multiplier events <input type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)	
Description and envisaged results	This is for a large-scale return of all results from READY GO...	
Output	Number	1
	Title	Final national conferences with a common EU videoconference
	Coordinating Partner	FR
	Description	<p>Will be presented all the results generated by the project (questionnaires, tests, investigations, recommendations, ...) to sports supervisors and stakeholders, professionals involved in correctional environments, management teams and decision-makers (Ministries of Justice, education, sports, health) and institutional representatives (judges, mediators, lawyers,...).</p> <p>Experience has shown that, rather than one final conference in only one country with representatives of each project partner and therefore local / regional participants / national of</p>

		<p>that country alone, the organization (more expensive of course) of national conclusive conferences in each country at the same time articulated around a common time videoconferencing was much more impactful for dissemination (about 50/75 participants per country).</p> <p>Videoconferencing allows each country to invite a qualified speaker (academic, researcher,...) in the topic to deliver a speech that can be useful to each country. A 'Loyal person' is the thread (he calls and resumes): he articulates various purposes and makes link between the speeches; he is also the time keeper. Before and after the videoconference, the national conclusive conferences allow to each partner to structure their plenary and workshops to present national own results to their participants (programs and conferences duration may be different from one country to another, only is common the time dedicated to videoconferencing).</p> <p>Two representatives of READY...GO partners will attend each conference to show the European dimension of the project and present the experiment as it was implemented in their countries.</p>
	Due date	November/December 2018 (<i>exact date to be fixed no later than June 2018 by consortium</i>)
	Places	DE – CY – ES – FI – FR – IT – LV -
	Language(s)	National languages and EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper, digital communication and videoconference

Work package No. 6	EVALUATION PLAN
Work package type	<input type="checkbox"/> Management (including practical arrangements) <input type="checkbox"/> Transnational meetings (including KICK-OFF)

	<input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements) <input checked="" type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)								
Description and envisaged results	<p>The evaluations of the quality of work and results in the project approach are administered in continuous process by the coordinating organization (FR).</p> <p>They are recorded in the share operating plan (communication, participation, production) and are clearly identified in the program evaluation.</p> <p>The analyzes of the different assessments will be uploaded on the working platform and returned in reports to the French National Agency.</p>								
Contributing partners	ALL								
Output	<table border="1"> <tr> <td data-bbox="518 1310 703 1368">Number</td> <td data-bbox="703 1310 1479 1368">1</td> </tr> <tr> <td data-bbox="518 1368 703 1435">Title</td> <td data-bbox="703 1368 1479 1435">Quality approach and plan progress</td> </tr> <tr> <td data-bbox="518 1435 703 1503">Lead Partner</td> <td data-bbox="703 1435 1479 1503">FR</td> </tr> <tr> <td data-bbox="518 1503 703 2018">Description</td> <td data-bbox="703 1503 1479 2018"> <p>The operating plan and support "Open Mind" are both streaming tools informed by the coordinating organization on indications of each partner invested in the consortium.</p> <p>The operating plan can track activities and achievements throughout the project' development period. Each thematic visit should serve to give feed-back on the tasks and the work as executed during the past period since the last meeting (qualitative analysis) but also to measure the adequacy of resources used to carry out the actions and activities (perhaps also to provide</p> </td> </tr> </table>	Number	1	Title	Quality approach and plan progress	Lead Partner	FR	Description	<p>The operating plan and support "Open Mind" are both streaming tools informed by the coordinating organization on indications of each partner invested in the consortium.</p> <p>The operating plan can track activities and achievements throughout the project' development period. Each thematic visit should serve to give feed-back on the tasks and the work as executed during the past period since the last meeting (qualitative analysis) but also to measure the adequacy of resources used to carry out the actions and activities (perhaps also to provide</p>
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		<p>intermediate adjustments if necessary in relation to the provisional program based on observations made, needs to adapt to the context,... the changes being obviously justified in the interim and / or final reports to the French national agency, if applicable).</p> <p>The identification and development of indicators (during kick-off seminar) by the consortium will contribute to build a suitable analysis, both qualitative and quantitative.</p> <p>The tool "Open Mind" for its part will contribute to the visualization of results with regard to time management.</p>
	Due date	All along the project
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Online questionnaire with its analysis uploaded on the working platform
Output	Number	2
	Title	SELF EVALUATION from READY...GO PARTNERS
	Lead Partner	FR
	Description	After each transnational meeting, representatives of the project partners will have to complete a qualitative questionnaire
	Due date	Max. 1 after each transnational meeting
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Online questionnaire with its analysis uploaded on the working platform
Output	Number	3
	Title	EVALUATION from LOCAL GUESTS attending transnational meeting and/or national conferences with EU videoconference

	Lead Partner	FR
	Description	The data produced by the periodic evaluations of local participants to transnational meetings designated as "Local Guests" are, for the project, a set of indicators (quantitative and qualitative) that will measure all the completed tasks and how their performance was conducted.
	Due date	On site (at the end of Transnational meetings)
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper
Output	Number	4
	Title	EVALUATION from CRITICAL FRIENDS
	Lead Partner	FR
	Description	The data produced by periodic assessments addressed to professional interlocutors in one's official capacity so called "Critical Friends" are, for the project, another series of indicators (quantitative and qualitative) which will also help to measure the degree of completion of the actions, the opportunity for corrective adjustments (educational activities, periods, resources,...), the completeness of productions and their implementing rules.
	Due date	Online questionnaire
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper with its analysis to be uploaded on working website

Work package No. 7	Communication Plan
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<p>Work package type</p>	<p><input type="checkbox"/> Management (including practical arrangements)</p> <p><input type="checkbox"/> Transnational meetings (including KICK-OFF)</p> <p><input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.)</p> <p><input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.)</p> <p><input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements)</p> <p><input type="checkbox"/> Quality Plan (including Evaluation)</p> <p><input checked="" type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.)</p> <p><input type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.)</p>
<p>Description and envisaged results</p>	<p>Each of the partners has, at its level and its functions, means of support (educational meetings, conferences, peer meetings,...) and professional networks (prison administrations, integration and probation services, inspection bodies,...) on which to base the provision of information about the progress of the project, the possible use of complementary research (eg. for the state of the art) and to communicate results at the end of the project (educational tool to identify skills and sub-skills as a set of post-released factors for reintegration).</p> <p>Furthermore,</p> <ul style="list-style-type: none"> - at European and international level: the next 2017 and 2019 EPEA conferences (European Prison Education Association), which meets every two years coincides with the periodicity of this project (09.2016 - 02.2019). It is a powerful means of communication insofar up with representatives of ministries, directors and deputies of prisons, integration and probation counselors, teachers and trainers in prison from several continents (Europe, Africa, Oceania, America); - at national level of the different countries involved in the consortium, as public authorities which belong to the ministries (justice, education) regardless of the form of territories (national but also eg. lander in DE, government in ES), they will be directly able to inform either by communicating through articles in internal newsletters and intranet or during work meetings, services,... or between departments; - at regional level, with the competences that are theirs depend

	<p>on countries, partners will disseminate the results to stakeholders directly involved in educative policies such as regional departments of the prison administration, inspection services, other prisons in the area;</p> <p>- locally each partner -from its domain of competences- has a set of interlocutors invested for the same theme, whether inside prison (prison personnel, teachers and trainers, sports supervisors, social workers, psychologists,...) or outside (probation services, labor market, social services and reintegration assistance, sports clubs,...).</p>	
Contributing partners	ALL	
Output	Number	1
	Title	Working platform
	Lead Partner	FR
	Description	<p>Digital working platform is a documented space where to download all working materials, project reports, accomplishments, assessments, recommendations,...</p> <p>Working documents submitted by the various partners will be brought online gradually with the development of the project, mainly in English (which is the work language) but there will be also supports translated into national languages from partners countries and possibly others (whether detainees communities who do not speak the national language required a specific translation to enable them to participate in data collection).</p> <p>A menu of different sections will facilitate consultation.</p> <p>Digital working platform will be operational at the beginning of the 3rd month of the project (which included Partner Agreement with each partner once signed).</p> <p>Hosted on the website of the coordinating organization (with links to partner sites), the interest of the platform is to guarantee maintenance and update beyond the mere</p>

		<p>completion of the project (the platform will be maintained and updated during the 3 years following the project end).</p> <p>Periodically, during the highlights of the project (kick-off, signing of Partner Agreements, questionnaires to the two target groups, analysis, experimentation, production,...), the digital platform will be prepared for a communication to professional contacts from many EU countries (not only those of the consortium) dressed on a mailing list enlarged from previous European projects, contact seminars and thematic conferences (yet -to be completed by new CITI-VAL partners- about 650 active electronic addresses).</p>
	Due date	2 years project end of 2016 + 3 years after the project end in 02.2019
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Online
Output	Number	2
	Title	Set of supports for communication
	Lead Partner	CY
	Description	<p>This is to acquire an image (logo) and a communication kit for various events of the READY...GO project.</p> <p>The logo will appear first on the digital platform but also on all reports and working papers (program, questionnaire, analysis,...) related to the project. This logo will be coupled with that of the ERASMUS + program and with compulsory references to EU grants.</p> <p>The poster, leaflet, bookmark, USB key, cardboard folder,... will be distributed to participants attending transnational seminars and national conclusive conferences.</p>
	Due date	From November 2016 till February 2019

	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	Publication on paper and concrete realizations
Output	Number	3
	Title	GLOSSARY
	Lead Partner	FR
	Description	<p>This is a continuing work undertaken over different projects on the theme of education in prison and the results (digital / e-book publications) will appear on the digital platform of READY...GO.</p> <p>An overview from previous project results is already available by following the link http://www.esm-project-euro-cides.eu/news/news.php</p> <p>The enrichment of thematic vocabulary in the glossary is a matter for each / all partners. LV partner will be asked to complete translation of the existing document so as to constitute a new version of the collection.</p> <p>All partners must contribute to the enrichment of the thematic vocabulary if new words had to appear.</p> <p>Apart from this project, we will seek free solutions (previous partners or other projects) to translate the updating of the glossary in HU, MT and NL languages because there are not represented in READY...GO.</p>
	Due date	From January 2017 till February 2019
	Language(s)	All national languages from READY...GO (plus, if possible, HU-MT-NL)
	Media that will be used (publication on paper, online, other (specify))	e-book

Work package No. 8	Use of Projects' Results
<p>Work package type</p>	<p> <input type="checkbox"/> Management (including practical arrangements) <input type="checkbox"/> Transnational meetings (including KICK-OFF) <input type="checkbox"/> Preparation (including analysis, rationale of the "inspiring practice(s)" chosen, evidence of its effectiveness, etc.) <input type="checkbox"/> Implementation (the substance of the work planned including testing, evaluating, adapting the "inspiring practice(s)" chosen, voluntary activities, training, etc.) <input type="checkbox"/> Preparation of pedagogical activities, national symposiums and ending conferences (including practical arrangements) <input type="checkbox"/> Quality Plan (including Evaluation) <input type="checkbox"/> Dissemination and Communication (including description of the strategy for dissemination and upscaling the "inspiring practice(s)", awareness raising activities, etc.) <input checked="" type="checkbox"/> Exploitation of results (including further dissemination and upscaling – in other sectors, areas, target groups, countries or regions, etc.; project sustainability, possible synergies with other programmes and funds, etc.) </p>
<p>Description and envisaged results</p>	<p>Each of the consortium partners is a network link and as such its participation in the dissemination of results is mentioned in the "Partner Agreement" signed with the coordinating organization of the project. A specific point on communication (activity often poor in the project dynamics) will be done at each meeting to ensure regular dissemination of the project's progress.</p> <p>All partners of the READY...GO project will be in charge of ensuring a watch on key dates such because participation in conferences is an excellent way to get direct feedback from professionals. Here we have in mind the example of EPEA conference whose steering committee includes the possibility for participants in each conference to animate thematic workshops related to the issue of education in prison; Participants in this international conference are usually teachers and trainers in prison, probation counselors, social workers, members of the prison managing teams, researchers, ... invested in the topic of activities in prison (in a broad sense - social activities, education and training, sports, computerization,...-).</p>
	<p>ALL</p>

Contributing partners		
Output	Number	1
	Title	EPEA Conference for 2017 (2019 ? if possible too)
	Lead Partner	FR
	Description	EPEA means European Prison Education Association. Teachers in prison, but also prison staffs and managers from all parts of the world (United States, Australia, Africa, Middle East, and Europe for sure) meet every two years. Plenary sessions as well as workshops coordinated by stakeholders are organized and we will take this opportunity to present READY...GO and ask for contributions in the state of arts.
	Due date	2017 (and 2019?)
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	On site
Output	Number	2
	Title	???
	Lead Partner	
	Description	
	Due date	
	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	
Output	Number	3
	Title	???
	Lead Partner	
	Description	
	Due date	

	Language(s)	EN
	Media that will be used (publication on paper, online, other (specify))	