



Zentrum für wissenschaftliche Weiterbildung (ZWW)

Center for Continuing Education

JOHANNES GUTENBERG
UNIVERSITÄT MAINZ



„FEFI – Finding Education for Female Inmates“
Multilateral GRUNDTVIG-Project

Second FEFI-work seminar
Izmir Women Prison, Turkey
29-30 January 2015



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Welcome
Start
Agenda of the meeting

Iris Thimm
Berfu Altay



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8 European Countries with 10 Partners

**Johannes Gutenberg-University Mainz (JGU) -
Center for Continuing Education (ZWW) - Germany
Project Coordinator (P1)**



- Iris Thimm-Netenjakob
- Gisela Zwigart-Hayer
- Astrid Sanger

GIP FCIP of Limoges Academy - France (P2)



- Dominique Antony
- Michel Febrer

JVA Zweibrucken (juvenile correctional facilities) - Germany (P3)



- Dieter Goettsches
- Anja Rohr

Project-Partners

UEPE (Criminal Execution Outside Office) - Italy (P4)

- Angela Maria Buscaino
- Gessica Navarra
- Celestina Pellegrino



Ministry of Justice, Cyprus prison department - Cyprus (P5)

- Tasos Trattonikolas
- Eleni Vatuliotoy



GIP University of Malta / Gender Issues - Malta (P6)

- Sandra Scicluna
- Jacqueline Azzopardi



Project-Partners

Izmir Women Prison - Turkey (P7)

- Berfu Altay
- Zeynep Sevil Aslantas



Hämeenlinna Prison - Finland (P8)

- Ulla Sundholm



Directorate General Penal Institutions / Prison Service - Belgium (P9)

- Lieve Decaesstecker
- Bert Vermeulen



Webros XIII Consortium vzw - Belgium (P10)

- Dimitri Lermytte



8 European countries with 17 associated partners

- Germany (3)
 - Ministry of Justice and Consumer Protection
 - Ministry of integration, family, children, youth and women Rhineland-Palatinate
 - JVA Rohrbach / Prison: Daniela Bergmann
- Belgien (1): Education Center
- Frankreich (6): Education Center, NGO, Ministry of Justice, Ministries of Education
- Finland (3): Prison, Education Center
- Italien (1): Prison
- Malta (1): Prison
- Türkei (1): Ministry of Justice
- Zypern (1): University

8 European countries with 17 associated partners

Nr	Name of organisation	Type of institution	City	Country
1	Ministry of justice and consumer protection Rhineland-Palatinate	Ministry	Mainz	Germany
2	Corradino Correctional Facility	Prison	Paola	Malta
3	Ecole Nationale de l'Administration Pénitentiaire (ENAP)	National school for prison staffs	Agen	France
4	Délégation régionale aux Droits des femmes	NGO	Bordeaux	France
5	Direction Régionale des Services Pénitentiaires (DRSP)	Ministry of Justice	Bordeaux	France
6	Rectorat de Bordeaux	Ministry of Education	Bordeaux	France
7	Rectorat de Limoges	Ministry of Education	Limoges	France
8	Rectorat de Poitiers	Ministry of Education	Poitiers	France
9	The Training Institute for Prison and Probation Services	Training Institute for staff	Tikkurila	Finland
10	Vanaja Open Prison for Female Inmates	Open Prison	Hämeenlinna	Finland
11	Kiipula Foundation: Centre of Vocational education and rehabilitation	Education Centre	Janakkala	Finland
12	Stuurgroep volwassenenonderwijs	Unincorporated association in the field of adult education	Mechelen	Belgium
13	Neapolis University	University	Paphos	Cyprus
14	JVA Rohrbach	Closed prison	Wöllstein	Germany
15	Ministry of integration, family, children, youth and women Rhineland-Palatinate	Ministry	Mainz	Germany
16	Ministry of Justice	Ministry	Ankara	Turkey
17	Casa circondariale	Prison	Trapani	Italy



Lifelong
Learning
Programme



Overview

- 0 | Welcome / Start / Agenda of the meeting**
- 1 | Statements to WP2 Creating procedures for new practices**
- 2 | WP3 Experimentation of new procedures: Presentation of each partner on new procedure(s)**
- 3 | Visit of Izmir Women Closed Prison**
- 4 | Meeting of the Project Steering Group**
- 5 | WP7 Management**
- 6 | WP3 Summary and Co design evaluation questionnaire**
- 7 | WP6 Publication and Dissemination**
- 8 | WP5 Quality assurance: Evaluation of the meeting**
- 9 | Ending**

Thursday 29.1.2015: ETAP ALTINEL HOTELS&RESORTS seminar room Presentation: Sandra Scicluna / Berfu Altay

08.30	Welcome Start Agenda of the meeting	Iris Thimm FEFI-coordinator and Berfu Altay FEFI-partner Turkey
09.00	Statements to WP2: Creating procedures for new practices	Sandra Scicluna FEFI-partner Malta
	WP3: Experimentation of new procedures Sub timeline, procedure, reporting, experimentation –feedback	Sandra Scicluna
	Coffee	
	WP3: Experimentation of new procedures Presentation of each partner on new procedure(s) (Mail 09.01.2015 from Sandra Scicluna)	All FEFI partners
12.00	Lunch in Hotel	
13.00	Transportation to Aliğa Penal Institutions Campus Visit of İzmir Women Closed Prison and Welcome of prison director	Berfu Altay Ümran Yavuzyilmaz
16.00	Transportation from prison to hotel and summary of the visit	Berfu Altay
18.00	Transportation from hotel to the restaurant of İzmir Hakimevi for dinner(İzmir Judgehouse) in city center with a sea view	Berfu Altay

Friday 30.1.2015: ETAP ALTINEL HOTELS&RESORTS seminar room / Presentation: Iris Thimm

08.30	Meeting of Project Steering Group	
10.00	Agenda of the day	Iris Thimm
10.10	WP7: Management Next FEFI steps - Overview Feedback Progress Report Communication/ Code of conduct/ Reporting - Deadlines Meeting dates and preparations: Italy, final national conferences	Iris Thimm
	Coffee	
11.00	WP3: Summary (Overview table)	Sandra Scicluna
12.00	Lunch	
13.00	WP3: Co design evaluation questionnaire	Dominique Antony FEFI-Partner France
13.30	WP6: Publication and Dissemination Working platform, homepage, glossary, digital leaflet Other tasks, questions	Dominique Antony and Sandra Scicluna
	Coffee	
15.30	WP5: Quality assurance Update FEFI overview on project goals	Dominique Antony
16.30	Ending	Iris Thimm
17.00	End of the second FEFI-work seminar	
19.00	Dinner in restaurant "Aliğa Hünkar Sofrası"	Berfu Altay



Statements to WP2: Creating procedures for new practices Presentation

Sandra Scicluna, FEFI-partner Malta



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WP3: Experimentation of new procedures

Sub timeline, procedure, reporting, experimentation-feedback

Sandra Scicluna



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WP3: Experimentation of new procedures

Presentation of each partner on new procedure(s)

All FEFI-partners



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Visit of İzmir Women Closed Prison

Support for development new procedures



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Second Day

30 January 2015



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Meeting of the Project Steering Group (PSG)



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Topics

- Next steps - Overview
- Communication / Code of conduct / Deadlines
- Progress Report November 2014
- Final Report November 2015
- Meeting dates: Italy, Final Meetings

Contract number

538856-LLP-1-2013-1-DE-GRUNDTVIG-GMP

Contract period

1 November 2013 - 31. October 2015 (2 years)

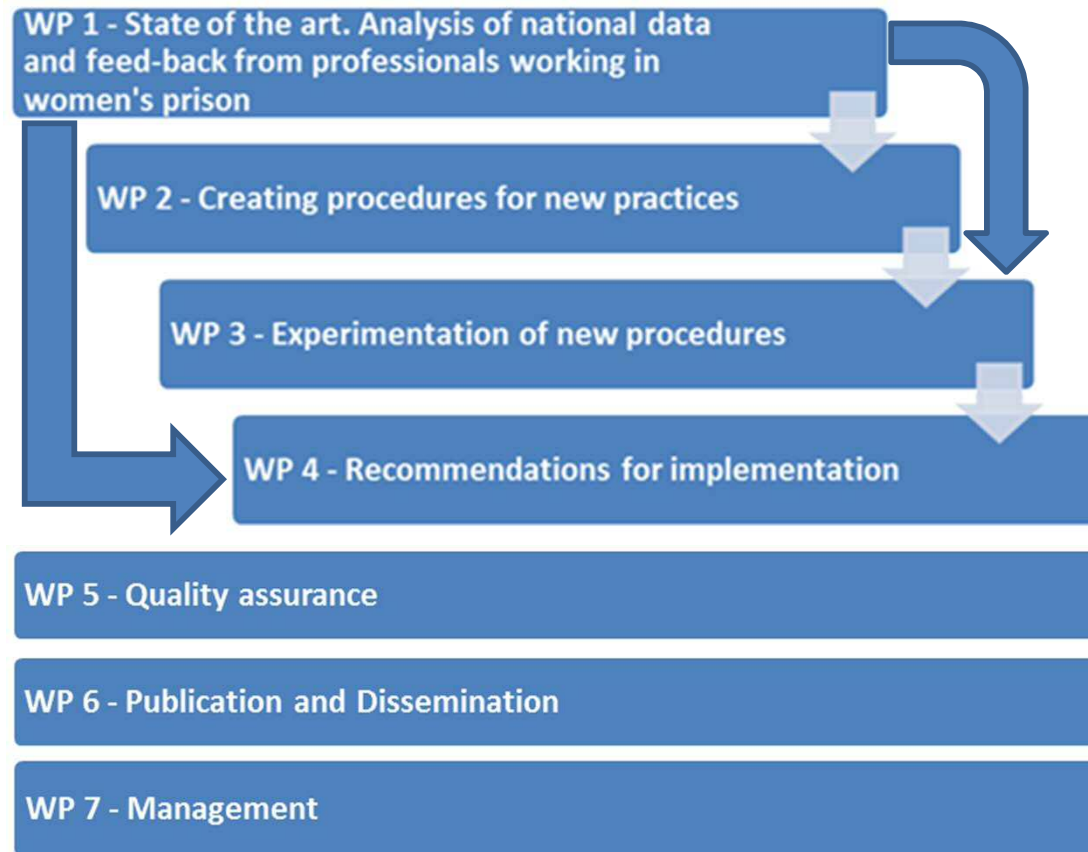
Project information

- Multilateral EU-project
- Grundtvig: EU-programme Adult Education
- FEFI = **Finding** Education for Female Inmates
- Formal and informal Education for Femal Inmates

Further Education

- Organisation level
- Level of the personal
- Femal inmates

FEFI Project Outline



WP1: State of the art

Leader: Finland

- Start Kick-off Meeting in Mainz
- Questionnaire 1: „to give voice to female inmates“
- Questionnaire 2: staff
- Pretest / Test

WP2: Creating procedures and new practices

Leader: Malta

- Analysis by Malta / Department of Criminology - **report and requests presentable for dissemination /publication**
- Seminar Finland

WP3: Experimentation of new procedures

Leader: Malta

- Testing of new procedures after our conference
- Seminar in Turkey
- Organisation of the final parallel national conferences

WP4: Recommendations for implementation

Leader: Germany Mainz

- Results will be analysed and presented
- Seminar in Italy
- Organisation of the final parallel national conferences
- Brochure

WP5 : Quality assurance

Leader: France

WP6: Publication and Dissemination

Leader: Malta / France

WP7: Management

Leader: Germany Mainz

Detailed FEFI Time Line

- General overview
- Overview after Turkey

Communication / Code of conduct / Deadlines

Communication

- How is our exchange?
- Ways of communication? **Moodle**
- Important for further cooperation?

Code of Conduct

- **Deadlines**

Reports from each country on the process of the project

Progress Report November 2014

Two parts: **Public** and **Confidential**

- **Public Part:** including an Executive Summary
 - Management of the project
 - Project's objectives and results presented against the work programme
 - Published by the agency
 - No jargon

- **Confidential Part & Excel Table**

Feed back from EACEA, Brussels

Progress/Final Report

From all partners:

Documents (attachments to report)

- All presentations from meetings, also in your country
- Development, translation of the all Qs and carrying out of the Qs
- Texts written / meetings also in your country
- Preparation of Finland, Turkey, Italy, End conferences

Deadlines country reports / finances:

February 15, 2015 (up till now)

July 15, 2015 (up till then + planning till end)

October 1, 2015 (Audit!)

Documents real costs

Travel costs:

- Tickets
- Invoices
- Boarding pass
- Hotel

- Subsistence costs: actual costs or daily allowances
- Watch ceilings !

Costs together with an overview list

Exchange rate beginning project in November 2013: 1,00 € = 2,7358 TRY

Documents real costs

Important:

- Proof **100%** of your budget, you don't receive 100%, but 73,5% !
- As soon as your first rate has been used next rate is coming
- Without proof we cannot take it into report and cannot give the second rate

Individual feed back

Exchange tips

Important documents

To prepare your costs:

- 2013 Grundtvig_EN_FEFI_Detailed description of the project (Annex 1)
Word document with information on the project, different WP, hours etc.
- 2013_1636 EN Grundtvig Financial form (Annex 2)
Excel document Information on the budget
- Excel table on staff costs we send you

Feedback ZWW:

- Progress Report - Final Report: I will send it to you
- Table of expenditure by country: Update 2015

Meetings

➤ Italy

June 24-25-26, 2015

- Design a 8 page information brochure (3000 samples for end meeting)
- Prepare End Conferences 24 September 2015

➤ Final meeting (Videoconference)

September 24, 2015

France example

Further Information on conferences in Application Form



WP7: Management

Iris Thimm



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WP3: Experimentation of new procedures

Summary

Sandra Scicluna



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WP3: Experimentation of new procedures

Co design Evaluation questionnaire

Dominique Antony, FEFI-Partner France



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WP6: Publication and Dissemination

Dominique Antony and Sandra Scicluna



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WP5: Quality assurance

Dominique Antony



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Ending

Iris Thimm



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