

READY...GO Project

Sport in prison to support the acquisition of informal skills to help inmates to better prepare their reintegration into society

Application n° 2016-1-FR01-KA204-023846

Daugavpils
PSG Meeting



Erasmus+




Annex IX


READY...GO Total Budget					
Project Management					€ 60 000,00
Meetings					€ 41 900,00
Intellectual Outputs					€ 93 203,00
Multiplier Events					€ 28 700,00
Travel for C1 and C2					€ 15 000,00
Individual Support					€ 29 400,00
Exceptional costs					€ 16 899,00
Total Expenditure					€ 285 102,00



-1- Monthly timesheet for staffs involvement



Staff Timesheet



Country: _____

Name: ANTONY Month: November 2016

Department: Europe Total Hours for month: 0

Position: _____

In France, one day = 7 hours work and 1/2 day work is 3h30

Week beginning: October 31	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 21	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 07	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 28	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 14	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Signature: _____ Stamp: _____ Date: _____

Line Manager's Signature: _____ Date: _____

Saturday ?



-1- Timesheet for staff costs 1/2



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Intellectual output - Time sheet for staff costs



Project's reference number	
Employer's country	
Employer	
SURNAME of the person	
Forename of the person	
Staff category	
Part time If yes, please indicate %	

Intellectual output reference	Activity period		Number of work days for the intellectual output during the period, in full-time equivalent	Applicable rate [cf. rates stated in the 2d tab]	Reported costs for the project	Description of activities and tasks carried out for the project
	Start of the period (dd/mm/yy)	End of the period (dd/mm/yy)				
IO 1 / IO 2					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	

TOTAL nb of days	0
TOTAL costs hours	0,00 €



Legal representative's SURNAME	
Forename	
Date	
Signature	
Stamp	



-1- EU Max. Rates to fill Timesheet for staff costs 2/2

Programme Countries	Manager	Teacher/Trainer/Researcher/ Youth worker	Technician	Administrative staff
	Amount per day in EUR			
Denmark, Ireland, Luxembourg, Netherlands, Austria, Sweden, Liechtenstein, Norway	294	241	190	157
Belgium, Germany, France, Italy, Finland, United Kingdom, Iceland	280	214	162	131
Czech Republic, Greece, Spain, Cyprus, Malta, Portugal, Slovenia	164	137	102	78
Bulgaria, Estonia, Croatia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia former Yugoslav Republic of Macedonia, Turkey	88	74	55	39

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Country		READY...GO Periodic feedback of Expenses	 Erasmus+
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Date	Reference	Title	Bank Transfer	Expenses	Currency	Amount in Euro	Total
		1st Bank Transfer for READY...GO (20%)					
<i>Bordeaux (FR) Kick-off Meeting</i>				<i>Finland / EUR</i>	<i>09.2016</i>		
				<i>EUR / Finland</i>	<i>09.2016</i>		
../11/2016	n°	Name on the invoice/ticket/...		773,00		0,00	0,00
../11/2016	PCS2151192682	Name on the invoice/ticket/...		773,00		0,00	0,00
../11/2016	2340	Name on the invoice/ticket/...		40,25		0,00	0,00
../11/2016	4073547	Name on the invoice/ticket/...		192,18		192,18	192,18
../11/2016	19	Name on the invoice/ticket/...		77,75		0,00	192,18
../11/2016	44	Name on the invoice/ticket/...		17,70		0,00	192,18
../11/2016	142	Name on the invoice/ticket/...		16,00		0,00	192,18
../01/2017	362315	Name on the invoice/ticket/...		40,00		0,00	192,18
		<i>Sub-total</i>				192,18	192,18
<i>Daugavpils (LV) Transnational Meeting</i>				<i>Finland / EUR</i>	<i>09.2016</i>		
				<i>EUR / Finland</i>	<i>09.2016</i>		
../06/2017	n°	Name on the invoice/ticket/...		864,70		0,00	192,18
	n°	Name on the invoice/ticket/...		23,61		0,00	192,18
	n°	Name on the invoice/ticket/...		996,40		0,00	192,18
	n°	Name on the invoice/ticket/...		8,00		8,00	200,18
	n°	Name on the invoice/ticket/...		?			200,18
	n°	Name on the invoice/ticket/...					200,18
		<i>Sub-total</i>				8,00	200,18



Periodic financial feedback

	Actual Costs Q1 <u>01 Sep 16</u> 30 Nov 16	Actual Costs Q2 01Dec 16 31 Mar 17	Actual Costs Q3 01Apr 17 31 July 17	Actual Costs Q4 01Aug17 31 Oct 17	Actual Costs Q5 01Nov 17 28 Feb 18	Actual Costs Q6 01Mar 18 30 June 18	Actual Costs Q7 01Jul 18 <u>31 Aug 18</u>	Total Costs to Date	Grant Allocation	Variance
Partner ..										
Project Management								€ -	€ -	0%
Transnational Meetings								€ -	€ -	0%
Intellectual Outputs								€ -	€ -	0%
Multiplier Events								€ -	€ -	0%
Travel for Learning Activity								€ -	€ -	0%
Individual Support								€ -	€ -	0%
Exceptional costs								€ -	€ -	0%
Sub Total	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	€ -	€ -	0%

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LET'S WORK TOGETHER
TEAMWORK

M2 in Latvia
June 20-21, 2017