

SERA Project

Secularism and Radicalization : Strengthen the learning of the founding values of secularism in order to better fight the phenomena of radicalization in enclosed living spaces (prisons, educational centres, ...).

ERASMUS+ Project n° 580247-EPP-1-2016-1-FR-EPPKA3-IPI-SOC-IN

KICK-OFF Meeting



6 partners from 6 EU members and associated countries

DAY 1



JUNTA DE ANDALUCÍA



Italy ?

University of Malta
Department of
Criminology



SERA Project

Project n° 580247-EPP-1-2016-1-FR-EPPKA3-IPI-SOC-IN

SERA Project

Quick « Get to know each other »

Good Morning / Thank You



What is SERA Project?

**Project duration = 24 months
from December 01, 2016
till November 30, 2018**



Kick-off meeting in France / Kick-off meeting in France / January 18-21, 2017



SERA...GO PROJECT

Secularism and Radicalization : Strengthen the learning of the founding values of secularism in order to better fight the phenomena of radicalization in enclosed living spaces (prisons, educational centres, ...)



The Stages of the Project

- Carrying out the desk research (EU networks, documentary resources, colleagues, previous projects, compendium,...) to collect existing educative resources in the field of civic and moral learning that contribute to fight radicalization
- Organizing an academic symposium to disseminate analyze from the desk research
- Creating an intensive educative programme (PPI) with a variety of sequences (personalized, individualized and collective) to train minors/adults inmates identified as “at risk” of radicalization
- Testing the sequences and the PPI
- Considering the benefits within prison (indicators)
- Organizing communication and dissemination
- Publishing findings and recommendations
- Creating a European association to relay SERA beyond its term

To do that, we need to...



1. Develop a common understanding of terms, definitions, concepts from national cultures and practices,... *(on Day 2)*
2. Analyze the state of arts in the topic
3. Inventory the subjects to teach that will make up the PPI in each one of its 3 dimensions
4. Let inmates be at the centre of SERA works (TEST)
5. Identify suitable indicators to measure project impacts on inmates
6. Valuing new knowledge, skills and attitudes

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Review of SERA Individual Co-operation Agreements with Annexes



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Annexes	Individual Co-operation Agreement	BACK
Annex I	Description of the actions (WP)	YES
Annex II	General conditions	
Annex III	Estimated budget of the action	YES
Annex IV	List of Beneficiaries	
Annex V.1	Grant Agreement n° 2016-2639	
Annex V.2	Amendment n° 001/003	
Annex VI	EU rates applicable (TRY/EUR)	YES
Annex VII	SERA Work agenda	YES
Annex VIII	SERA Periodic financial reports	YES
Annex IX	List of SERA associated partners	



SERA Budget review



SERA Project

Annex VIII

ERASMUS+ KA3

Project Acronym

SERA

Application n°

580247-FR-EPPKA3-IPI-SOCIAL INCLUSION

Dates Début/fin du projet

01/12/2016 - 30/11/2018

Staff Cat 1									€ 102 060,00
Staff Cat 2									€ 87 506,00
Staff Cat 3									€ 18 855,00
Staff Cat 4									€ 15 510,00
Travel and Subsistence									€ 75 325,00
Subcontracting									€ 19 800,00
Other costs									€ 21 450,00
Indirect costs									€ 15 600,00
Total Expenditure									€ 356 106,00



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A. STAFFS

Partner	Name	Country	Overall total number of working days	Overall total staff costs	Staff cost by category											
					Manager			Teacher/Trainer/Researcher			Technician			Administrative		
					Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category	Number of working days on the project	Cost per day	Total staff cost by category
		Total	1 105	223 881,00	411		102 040,00	483		87 608,00	105		18 866,00	128		16 610,00
P01	Euro-CIDES	France	295,00	74 538,00	120,00	337,00	40 440,00	97,00	235,00	22 795,00	30,00	188,00	5 640,00	48,00	118,00	5 804,00
P02	ANKARA MILLI EGİTİM	Turkey	202,00	17 482,00	72,00	105,00	7 580,00	97,00	83,00	8 051,00	15,00	87,00	1 005,00	18,00	47,00	848,00
P03	CEPER RETAMAR	Spain	202,00	42 920,00	72,00	240,00	17 280,00	97,00	200,00	19 400,00	15,00	200,00	3 000,00	18,00	180,00	3 240,00
P04	University of Malta	Malta	117,00	28 640,00	45,00	200,00	11 700,00	45,00	228,00	10 170,00	15,00	190,00	2 850,00	12,00	180,00	1 920,00
P05	CGM of Catanzaro	Italy	202,00	38 480,00	72,00	210,00	15 120,00	97,00	180,00	17 480,00	15,00	140,00	2 100,00	18,00	100,00	1 800,00
P08	University College of L	Belgium	87,00	25 890,00	30,00	332,00	9 960,00	30,00	321,00	9 630,00	15,00	284,00	4 260,00	12,00	170,00	2 040,00



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B.1 Travel and Subsistence for Project Staffs



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Annex VI

Exchange Rate of Currencies

1 TRY = 0,27573 EUR

1 EUR = 3,6267 TRY

December 01, 2016



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B.4 OTHER

Partner	Name	Country	Description	Work Package Title/Number	Total costs
P01	Euro-CIDES	France	Rent rooms (plenary and workshops) for professional symposium	WP5	750,00
P02	ANKARA MILLI E	Turkey	Rent rooms (plenary and workshops) for professional symposium	WP5	400,00
P03	CEPER RETAMAR	Spain	Rent rooms (plenary and workshops) for professional symposium	WP5	400,00
P05	CGM of Catanzaro	Italy	Rent rooms (plenary and workshops) for professional symposium	WP5	400,00
P01	Euro-CIDES	France	Coffee-break for professional symposium (50 guests)	WP5	500,00
P02	ANKARA MILLI E	Turkey	Coffee-break for professional symposium (50 guests)	WP5	300,00
P03	CEPER RETAMAR	Spain	Coffee-break for professional symposium (50 guests)	WP5	300,00
P05	CGM of Catanzaro	Italy	Coffee-break for professional symposium (50 guests)	WP5	300,00
P04	University of Malta	Malta	Coffee-break for academic symposium (50 guests)	WP5	300,00
P01	Euro-CIDES	France	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	1 000,00
P02	ANKARA MILLI E	Turkey	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	500,00
P03	CEPER RETAMAR	Spain	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	500,00
P04	University of Malta	Malta	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	500,00
P05	CGM of Catanzaro	Italy	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	500,00
P06	University College	Belgium	Rent meeting room equipped for transnational videoconference during national ending conference	WP5	500,00
P01	Euro-CIDES	France	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	2 100,00
P02	ANKARA MILLI E	Turkey	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	1 190,00
P03	CEPER RETAMAR	Spain	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	1 190,00
P04	University of Malta	Malta	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	1 190,00
P05	CGM of Catanzaro	Italy	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	1 190,00
P06	University College	Belgium	Coffee-break and lunch buffet for national ending conferences (70 guests)	WP5	1 190,00
P01	Euro-CIDES	France	Rent ICT with equipment for videoconference	WP5	1 000,00
P02	ANKARA MILLI E	Turkey	Rent ICT with equipment for videoconference	WP5	1 000,00
P03	CEPER RETAMAR	Spain	Rent ICT with equipment for videoconference	WP5	1 000,00
P04	University of Malta	Malta	Rent ICT with equipment for videoconference	WP5	1 000,00
P05	CGM of Catanzaro	Italy	Rent ICT with equipment for videoconference	WP5	1 000,00
P06	University College	Belgium	Rent ICT with equipment for videoconference	WP5	1 000,00
P02	ANKARA MILLI E	Turkey	Stamping to send printed brochures to partners	WP5	250,00

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Indirect Cost

			Expenditure									
			Direct Costs							Indirect costs	Total project expenditures	
Partner	Name	Country	A. Staff costs	B. Operations				B.Total operational costs	Total Direct Costs (A+B)	Total project indirect costs (up to 7%) rounded with ZERO decimals	Total costs	%
				1. Travel and subsistence for project staff	2. Equipment	3. Subcontracting (up to 30%)	4. Other					
P01	Euro-CIDES	France	74 539,00	13 265,00	0,00	6 100,00	5 350,00	24 715,00	99 254,00	3 600,00	102 854,00	28,88%
P02	ANKARA MİLLİ E	Turkey	17 462,00	14 630,00	0,00	3 300,00	3 640,00	21 570,00	39 032,00	2 400,00	41 432,00	11,63%
P03	CEPER RETAMA	Spain	42 920,00	11 000,00	0,00	2 600,00	3 390,00	16 990,00	59 910,00	2 400,00	62 310,00	17,50%
P04	University of Mal	Malta	26 640,00	11 380,00	0,00	2 600,00	2 990,00	16 970,00	43 610,00	2 400,00	46 010,00	12,92%
P05	CGM of Catanzar	Italy	36 480,00	10 590,00	0,00	2 600,00	3 390,00	16 580,00	53 060,00	2 400,00	55 460,00	15,57%
P06	University Collec	Belgium	25 890,00	14 460,00	0,00	2 600,00	2 690,00	19 750,00	45 640,00	2 400,00	48 040,00	13,49%

Consolidated Budget 1/2

SERA Project

Language	English			
Action	Key action 3: Support for policy reform — Social inclusion through education, training and youth			
Duration number of months	24	From: (01/12/2016-31/12/2016)	01/12/2016	To: (30/11/2018 - 31/12/2019) 30/11/2018
Organisation name	Euro-Compétences et Initiatives pour le Développement de l'Entrepreneuriat Solidaire (Euro-CIDES)			
Project acronym	SERA			
Project title	Renforcer les apprentissages de valeurs fondatrices de la laïcité pour mieux combattre les phénomènes de radicalisation dans les			

Part I - Consolidated figures

Item	Total costs	Warning messages
Heading A		
Staff costs	223 931,00	
Heading B		
B1. Travel & subsistence costs	75 325,00	
B2. Equipment costs	0,00	
B3. Subcontracting costs max 30% of total direct cost	19 800,00	
B4. Other costs	21 450,00	
Total Direct Costs (A+B)	340 506,00	
Indirect costs (up to 7%)	15 600,00	
Total costs	356 106,00	

R e v e n u e	Total EU grant	320 413,00	90,00%
	Total CO-FINANCING	35 693,00	10,02%
	Total revenue	356 106,00	



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Consolidated Budget 2/2

<i>Part II - Distribution of grant by organisation</i>					
	Partner		Total costs	EU Grant	Cofinancing
	Name	Country			
P01	Euro-CIDES	France	102 854,00	92 569,00	2 139,00
P02	ANKARA MİLLİ EĞİTİM MÜDÜRLÜĞÜ	Turkey	41 432,00	39 177,00	5 800,00
P03	CEPER RETAMAR	Spain	62 310,00	56 080,00	7 723,00
P04	University of Malta	Malta	46 010,00	39 437,00	5 941,00
P05	CGM of Catanzaro	Italy	55 460,00	49 914,00	7 364,00
P06	University College of Leuven Limburg	Belgium	48 040,00	43 236,00	6 726,00
P07			-	-	-

SERA Project

Overview

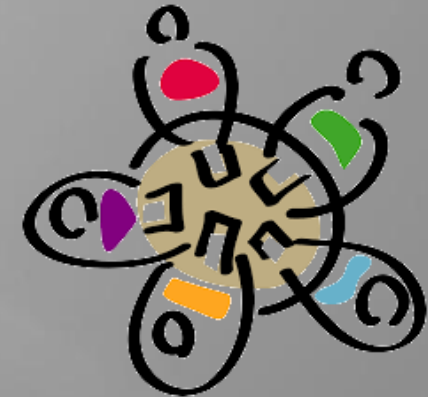
Partner	Name	Country	Expenditure		EU Grant		Revenue			Total project revenues (a+b+c)
							Cofinancing		Amount (c)	
			Total costs	%	Grant total (up to 90%) (a)	%	Own funding (b)			
P01	Euro-CIDES	France	102 854,00	28,88%	92 569,00	97,74%	2 139,00			94 708,00
P02	ANKARA MİLLİ EĞİTİM	Turkey	41 432,00	11,63%	39 177,00	87,10%	5 800,00			44 977,00
P03	CEPER RETAMAR	Spain	62 310,00	17,50%	56 080,00	87,90%	7 723,00			63 803,00
P04	University of Malta	Malta	46 010,00	12,92%	39 437,00	86,91%	5 941,00			45 378,00
P05	CGM of Catanzaro	Italy	55 480,00	15,57%	49 914,00	87,14%	7 364,00			57 278,00
P06	University College of	Belgium	48 040,00	13,49%	43 236,00	86,54%	6 726,00			49 962,00
P07	0	0	0,00	0,00%		0,00%				0,00
P08	0	0	0,00	0,00%		0,00%				0,00
P09	0	0	0,00	0,00%		0,00%				0,00
P10	0	0	0,00	0,00%		0,00%				0,00
P11	0	0	0,00	0,00%		0,00%				0,00
P12	0	0	0,00	0,00%		0,00%				0,00
P13	0	0	0,00	0,00%		0,00%				0,00
P14	0	0	0,00	0,00%		0,00%				0,00
P15	0	0	0,00	0,00%		0,00%				0,00
P16	0	0	0,00	0,00%		0,00%				0,00
P17	0	0	0,00	0,00%		0,00%				0,00
P18	0	0	0,00	0,00%		0,00%				0,00
P19	0	0	0,00	0,00%		0,00%				0,00
P20	0	0	0,00	0,00%		0,00%				0,00
Total			358 106,00		320 413,00		35 693,00	0,00		358 106,00



SERA Project



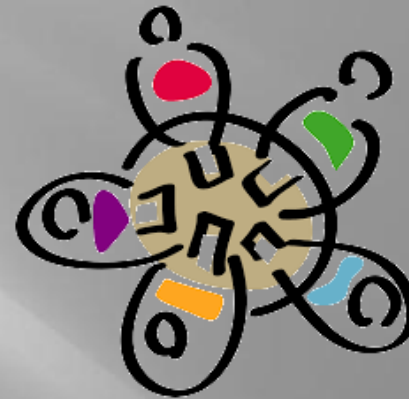
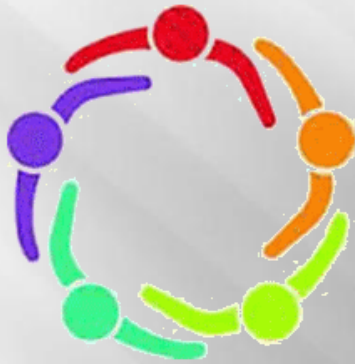
SERA Project



Presentation and Role of the different types of groups represented in the project

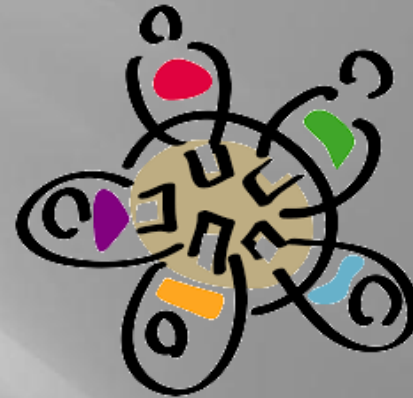
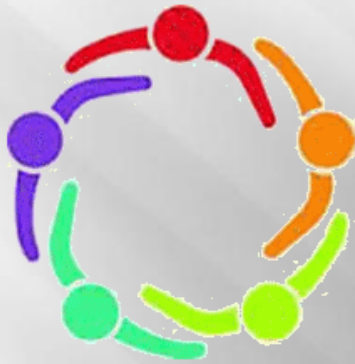


SERA Project Steering Group (PSG)



- 1 « **permanent** » participant per partner attending all visits
PSG members will meet during Transnational Meetings
for administrative, financial and ... matters

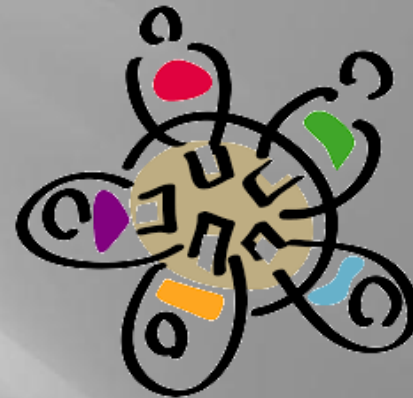
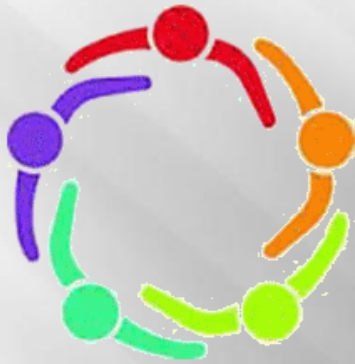
SERA Educational Team Leaders



Each partner designates a **pedagogical manager** in charge, on the one hand, of the organization and the recovery of the existing resources and, on the other hand, of the creation of new teaching resources linked to the SERA objectives.



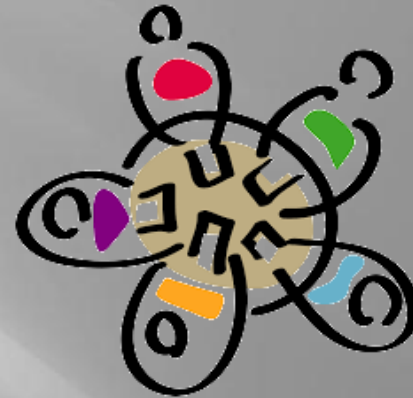
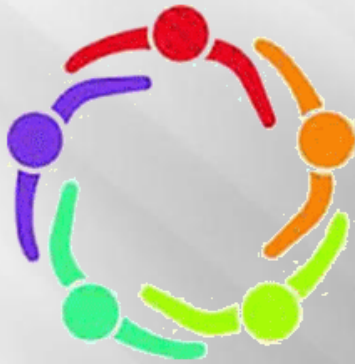
SERA Local Production Groups (EPP)



Each pedagogical manager is locally surrounded by **one or more teachers** involved in the production of the resources to lead to the structuring of the PPI in its three dimensions



SERA Local groups of inmates for testing (GT)



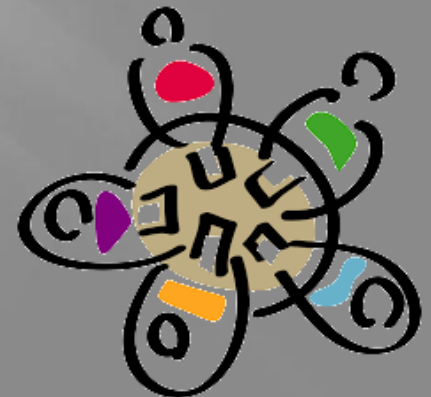
Teachers in charge of the inventory and later of the production will motivate **class groups/individuals to test voluntarily** the pedagogical resources and to develop/validate the contents.





E1 Transnational activity for local educational teams

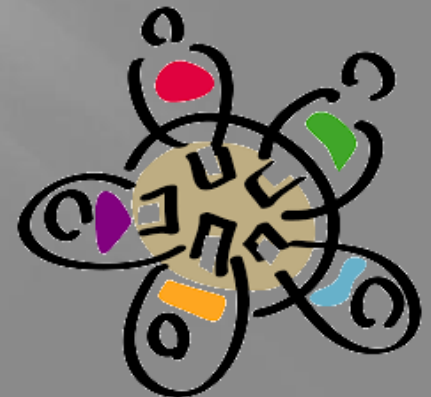
The production teams (4) will meet in Spain to work together on PPI with PSG permanent resource person (1) and pedagogical team leaders (1)





E2 Transnational activity for Policy makers and Prison managers

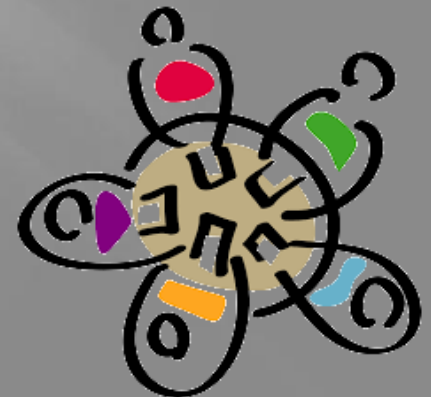
Institutional representatives (4) will meet in **Italy** to work together on PPI with PSG permanent resource person (1) and pedagogical team leaders (1)





Supervision/Validation Group (TPSG) Regional Colloquium

This group, composed with local guests and volunteers, are interlocutors particularly involved in the topic and able to validate the PPI and to contribute to its realization.



SERA Project



SERA Project

SERA Project		Application n° 580247-EPP-1-2016-1-FR-EPPKA3-IP1-SOC-IN																												Annex VII		
WORK PACKAGES - ACTIVITIES	Sects	Months																												TASKS	WP LEADER	PARTNERS
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
Project management and implementation	1																													Coordinate	Coordinator / PI	Partner 2
																														Administrative and financial reporting	Coordinator / PI	Partner 3
																														Records (intermediary and final)	Coordinator / PI	Partner 4
																																Partner 5
																																Partner 6
																																Coordinator / PI
																																Partner 2
																																Partner 4 (MT)
																																Partner 4 (MT)
																																Partner 3 (SS)
																																Partner 5
																																Partner 6
Intellectual Outputs	2																													Collection of data already existing	Partner 4 (MT)	Partner 2
																														Preparation of a pedagogical approach	Partner 4 (MT)	
																														Finalisation of TMR courses with partners	Partner 3 (SS)	
																														Finalisation of cross-expertise groups	Partner 3 (SS)	Partner 5
																														Preparation of a pedagogical tool	Partner 4 (MT)	Partner 6
																														Preparation of pedagogical approach	Partner 3 (SS)	
																														Identifying of educational practices	Partner 3 (SS)	
																														Coordinate of the iterative educational program	Partner 4 (MT)	
		Multiplier events	3																													Academic exposition
																												Regional exposition	Partner 3 (SS)			
																												Regional exposition	Coordinator / PI			
																												Regional exposition	Partner 5 (IT)			
																												Regional exposition	Partner 2 (SS)			
																												Conference conference	Coordinator / PI			
																												Conference conference	Partner 2 (SS)			
																												Conference conference	Partner 3 (SS)			
																												Conference conference	Partner 4 (MT)			
																												Conference conference	Partner 5 (IT)			
																												Conference conference	Partner 6 (SS)			
																												Conference conference	Partner 6 (SS)			
Mobility activities	4																													Work of experts	Coordinator / PI	
																														Thematic meeting (based on data collection)	Partner 4 (MT)	
																														Preparation of the mobility / Educational teams	Partner 3 (SS)	
																														EU / Transnational experts for local education & training	Partner 3 (SS)	
																														Transnational meeting / Regional exposition / Int. Exp.	Partner 2 (SS)	
																														Thematic meeting / Experts in pedagogical production	Partner 6 (SS)	
																														Preparation of the mobility / Project Activities	Partner 5 (IT)	
																														EU / ITN activities in action	Partner 5 (IT)	
																														Conference meeting	Partner 4 (MT)	
		Dissemination of results	5																													Creation and update of the website
																												Logo	Coordinator / PI	Partner 3		
																												Set of documents for communication (flyer, booklets, ...)	Coordinator / PI			
																												Periodic newsletter	Coordinator / PI	Partner 5		
																												Brochure	Partner 4 (MT)	Partner 6		
Evaluation / Quality	6																															Publication of transnational meetings partners
																														Publication from Project Steering Group coordinators	Coordinator / PI	Partner 3
																														Publication of final reports	Coordinator / PI	Partner 4
																														Publication from "local theatre"	Coordinator / PI	Partner 5
																														Publication of results by participants to multiplier events	Coordinator / PI	Partner 6
																														Publication of individual evaluation (final reports)	Coordinator / PI	
																														Publication of mid-term IT and IT2 by participants	Coordinator / PI	
		Subsequent communication	7																													Dissemination to ERASMUS+ beneficiaries
																												Communication with European Authorities (National and Regional)	Coordinator / PI and P6			
																												Creation of a European Association with SERA association	PI-P2-P3-P4-P5-P6			



SERA Project

Agreement on **DATES** (2017/2018)

Transnational Meetings in France, Malta, Turkey, Belgium, Malta

Academic symposium in Malta

Regional symposium in Spain, France, **Italy**, Turkey

Conclusive conferences with EU Video in BE - ES - FR - **IT** - MT - TR

E1 – Pedagogical meeting in Spain (6 persons / 3 days)

E2 – Professional training in **Italy** (6 persons / 2 days)



SERA Project

Feedback on SERA project

from EACEA independant experts



SERA Project

Relevance 26/30

By proposing the realisation of a pedagogical programme preventing violent radicalisation and promoting democratic values, fundamental rights, intercultural understanding and active citizenship in prison education, the project application is relevant.

The objectives are in line with the Paris declaration.

The need for a project fostering civil education in prisons is well presented.



SERA Project



Relevance 26/30

The different parts of the application are structured according to the different project activities, based first on the state of the art of the existing resources, then the implementation of practical activities relevant for the two main target groups, teachers in prisons and young disadvantaged prisoners.

The results have the potential to be upscaled at different levels for the benefit of the disadvantaged target group.

Observation, adaptation and transfer of good practices have been planned to apply innovative solutions to solve common problems.

SERA Project

Quality of the project design and implementation 16/20

There is a general consistency between the work programme and the budget distributed appropriately among the partnership and in line with the planned activities.

The professional training with prison managers and associated institutions should have been detailed.

An on-going evaluation is planned for all the phases and activities of the project and this also covers the project management in an appropriate way.



SERA Project

Quality of partnership and cooperation arrangements 17/20

The project team is composed of 6 partners with a wide range of expertise and very valuable previous experience in the fields of prison education and radicalisation.

The partnership possesses the skills and theoretical competences required to fully accomplish the project.

Good and regular communication strategies are defined both among the partnership, with associated partners and the interested audience.



SERA Project



Impact, dissemination and sustainability 23/30

The dissemination will be efficient thanks to the associated partners and the partners' networks in their countries and all over Europe.

The envisaged actions to exploit and upscale SERA project results are potentially effective and the exploitation approach is well explained.

The applicant should have planned for the development and the implementation of PPI training module within the project's life-time in order to enhance the multiplier effects and recognition of the SERA methods. For this, may be a 30 or 36-month duration would have been preferable.

SERA Project

Bulls'eye evaluation on flipchart n° 1

Time allocated to each point

Clarity of explanations

Role of Groups

Guidelines of project approach

Explanations of the financial package



SERA Project

Where do we meet for dinner ?



SERA Project



The 3 main goals of SERA

- 1 – The (new) European association
- 2 – The Intensive Pedagogical Programme (PPI)
- 3 – The state of the arts fostering on our topic that is
the radicalization



SERA Project

1 - One (new) European association

- Council of Europe
- Opening of a new « Branch »
 - Other alternative(s) ?



SERA Project

2 – The Intensive Pedagogical Programme

2.1 – The PPI in its 3 dimensions

2.2 - Formal, Non-formal and Informal Education

2.3 – Competence = Knowledge + Skills + Attitudes



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What is the Intensive Pedagogical Program (PPI)

The program consists of an intensive 4-week intervention program renewable twice (ie. a maximum of 12 weeks) at the rate of twice two hours or three hours a day, five to six days a week.



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Who will be the beneficiaries?

- Newcomers to prison
- Inmates identified as being “at risk” of radicalization
 - Teachers and staffs in prison
 - Policy makers and prison team managers
- *indirectly* external stakeholders working with people at risk in disadvantaged neighborhoods



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2.1 Three levels of intervention to make up the PPI



- Personalized
- Individual
- Collective



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For Example

- Personalized = restore family links
- Individual = practice a sport
- Collective = debate on a law

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Brainstorming Exercise

Personal	Individual	Collective



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2.2 - Formal, Non-Formal, Informal Education



Definitions



1 - Formal, Non-formal and Informal Education

Exercise with various situations of Education	<u>F</u>	<u>NF</u>	<u>I</u>
1 - Reading a book			
2 - Learning to play the guitar from a fellow prisoner			
3 - Hygiene course at prison (certified)			
4 - Doing a public reading of a poem the prisoner wrote himself			
5 - Working on a poster for prison			
6 - Watching a documentary			
7 - Getting an entry level qualification in ICT			
8 - Completing a psychological programme fighting alcoholism			
9 - Learning to bake a cake in a collective kitchen in prison			
10 - Practising language and conversation skills with a fellow prisoner			
11 - Completing a piece of art for a competition			
12 - Working with fellow prisoners to stage a theatre production			
13 - Sitting a University-level exam			
14 -			
15 -			
16 -			
17 -			
18 -			
19 -			
20 -			

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2.3 - Competence = Knowledge + Skills + Attitudes



Definitions







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3 - The state of the arts fostering on our topic that is the Radicalization

Presentation of Radicalization and Terrorism

by DR. Trevor CALAFATO

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by DR. Trevor CALAFATO

Definitions to discuss

- ✓ Radicalization
- ✓ Secularism
- ✓ Prisoner/Prison context
- ✓ Youth
- ✓ Education and Training

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by DR. Trevor CALAFATO

Issues for discussion in two groups

1. How to collect data – Tools? What is available nationally? Internationally? Data bases?
2. Which group is more important and why? What is being done in your country to address issues? What is done in prison to address issues?
3. What can be done on the Micro (individual level) in prison? What problems do we face?
4. What can be done on the Meso level (society and community level)? What problems are we facing?
5. What is being done at the Macro level (national/supranational level)? What problems are we facing? What can be done at Governments/EU level to address the problem?

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Bulls'eye evaluation on flipchart n° 2

Time allocated to each point

Clarity of explanations

=====

Works on RADICALIZATION

Definitions to share (FNFI education, Competence)

- ?

- ?



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Where do we meet for dinner ?



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DAY 3

PARTNERS' PRESENTATIONS



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PARTNER n°1' PRESENTATION (2 hours)

Short break

PARTNER n°2' PRESENTATION (2 hours)

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PARTNER n°3' PRESENTATION (2 hours)

Short break

PARTNER n°4' PRESENTATION (2 hours)

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Where do we meet for dinner ?



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DAY 4

PARTNER n°5' PRESENTATION (2 hours)

Short break

PARTNER n°6' PRESENTATION (2 hours)

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Review of the work plan

Associated tasks & Deadlines

1 - Outputs and timescales between January and May 2017

Progress and next steps

2 - Monthly reporting for pedagogical tasks

3 - Forms for financial feedbacks



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Review of the work plan

Associated tasks & Deadlines

1 - Outputs and timescales between January and May 2017

Progress and next steps



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Collect of data in/out partner country
to feed SERA desk research
and enable a meaningful analysis

Common
Supports

Outputs
Timescales

EU Networks



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Brainstorming exercise as to where to look?

Local	Regional	National	European
Colleagues	Government	Ministries	EPEA



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Review of the work plan


Associated tasks & Deadlines

2 - Forms for financial feedbacks




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-1- Monthly timesheet for staffs involvement



Staff Timesheet



Country: _____

Name: ANTONY

Department: Europe

Position: _____

Month: November 2016

Total Hours for month: 0

In France, one day = 7 hours work and 1/2 day work is 3h30

Week beginning: October 31	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 07	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 14	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 21	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Week beginning: November 28	Mon	Tue	Wed	Thur	Fri	Total Hours
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Activity:						0
Total Hours	0	0	0	0	0	0

Signature: _____ Stamp: _____

Line Manager's Signature: _____

Date: _____

Date: _____

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-2- Timesheet for staff costs



Erasmus+

Project's reference number
Employer's country
Employer
SURNAME of the person
Forename of the person
Staff category
Part time
If yes, please indicate %

Intellectual output reference	Activity period		Number of work days for the intellectual output during the period, in full-time equivalent	Applicable rate [cf. rates stated in the 2d tab]	Reported costs for the project	Description of activities and tasks carried out for the project
	Start of the period (dd/mm/yy)	End of the period (dd/mm/yy)				
IO 1 / IO 2					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	
					0,00 €	

TOTAL nb of days	0
TOTAL costs	0,00 €

Legal representative's SURNAME
Forename
Date
Signature
Stamp

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3 - Annex VIII for periodic financial feedback

	Actual Costs Q1 Jan-April 2017	Actual Costs Q2 May - Aug 2017	Actual Costs Q3 Sept - Nov 2017	Actual Costs Q4 Dec 2017 - Mar 2018	Actual Costs Q5 Apr-July 2018	Actual Costs Q6 Aug-Oct 2018	Actual Costs Q8 Nov 2018	Total Costs to Date		Variance
Partner ...										
Staff Cat 1								€ -		%
Staff Cat 2								€ -		%
Staff Cat 3								€ -		%
Staff Cat 4								€ -		%
Travel and Subsistence								€ -		%
Subcontracting								€ -		%
Other costs								€ -		%
Indirect costs								€ -		%
Own contribution								€ -		%
Sub Total	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	€ -	€ -	%



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Review of the work plan

Associated tasks & Deadlines

3 - Monthly reporting for pedagogical tasks



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2 – Monthly reporting for pedagogical task

Production Activities



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EVALUATIONS

1 - Local Guests and « Critical friends »

2 - Self-evaluations (bulls' eye, questionnaire)

3 - Periodic progress evaluations

4 - Questionnaires to target groups
(PSG, team leaders, production teams,...)



Communication and Dissemination

- 1 - Monthly SKYPE  meetings with PSG (*Day ?*)
- 2 –Information to professional networks (internal and stakeholders), All Medias
- 3 – List of electronic contacts / Periodic newsletter
- 4 – Project logo
- 5 – Digital work platform
- 6 - Glossary



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Bulls'eye evaluation on flipchart n° 3

Supports to report on administrative and financial information

Consortium dynamics

Kick-off schedule

Variety in evaluations

Communication plan

Project coordination



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For remaining partners

Do you want to meet for dinner?

Do you prefer free dinner?



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LET'S WORK TOGETHER
TEAMWORK

