



SERA Project

Project n° 580247-EPP-1-2016-1-FR-EPPKA3-IPI-SOC-IN
Grant Agreement n° 2016-2639 with Amendment n° 001/003

Transnational Meeting – ANKARA (TR)

January 08 - 09, 2019

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| Monday January 07 | Arrival of Project Partners. Partners make their own way to Hotel |
| 20:30 | Partners make their own way to RAYMAR hotel following explanations that are provided by hosting partners at the end of this agenda. Opening Dinner <i>Partners will meet in the hotel lobby to go for dinner in "FLZ Restaurant"</i> |
| Tuesday January 08 | |
| 9:00 | <i>Partners will meet in the lobby for transfer to AMEM by public transports</i> |
| 9:30 | Opening of the 6 th SERA transnational meeting with Welcome from AMEM legal representative Introduction of new Turkish local project coordinator (TR) Quick presentation of all participants involved in meeting (round table) |
| 9:45 – 12:30 <i>Coffee-break included</i> | <ul style="list-style-type: none"> ▪ Presentation of SERA Cycles 1 - 2 - 3 (FR/ES) ▪ Feedback from SERA partners on testing period (September – December 2018) with presentation of sequences that need revision. ▪ Reminder of tool V1 for monthly reporting on SERA sequences, then presentation of tool in its V2 as proposed by Belgian team (FR/BE) |
| 12:30 – 14:00 | <i>Lunch in "Aspava Restaurant, in Emek (nearly 5 minutes by car from the office - AMEM will organize the transfer)"</i> |
| 14:00 – 17:00 | <ul style="list-style-type: none"> ▪ Each SERA partner will explain what he did since Hasselt in regard of tested sequences and implementation period ▪ Introduction of SERA extended programme in its full process (FR) <ul style="list-style-type: none"> • Introduction to CITI-VAL project's content • Introduction to READY... GO project's content ▪ What is needed to complete full SERA process? |
| 17:00 | BULLS' EYE evaluation on flipchart paper (Day 1) <i>Partners will go back to hotel by public transports</i> |
| 19:30 | <i>Partners will meet in the hotel lobby to go for dinner in "Kitir Restaurant" in Tunali Hilmi Street (by taxi max. 5 min., depends on traffic)</i> |



| Wednesday January 09 | |
|----------------------|--|
| 8:30 | <i>Partners will meet in the hotel lobby for transfer to AMEM by public transports</i> |
| 9:00 – 12:00 | <ul style="list-style-type: none"> ▪ Works on following documentation <ul style="list-style-type: none"> • Manual for user • Evaluation ▪ Certification of SERA cycles <ul style="list-style-type: none"> • Debate about certificates (with ES/FR models) |
| 12:00 – 13:30 | <i>Lunch in AMEM Institution Cafeteria</i> |
| 13:30 – 16:30 | <ul style="list-style-type: none"> ▪ How to prepare last financial documentation to report ▪ SERA videoconference ▪ Preparation of next and last transnational meeting in Malta |
| 16:30 | <p>BULLS' EYE evaluation on flipchart paper (Day 2)</p> <p><i>Partners will go back to hotel by public transports</i></p> |
| 20:00 | <i>Partners will meet in "The Rasa Brasserie", inside the Raymar Hotel</i> |
| Thursday January 10 | |
| | Departures – <i>Partners make their own way to international airport.</i> |

Dear Guests,

Welcome in Turkey!

We will work in AMEM offices that are located:

Emniyet Mahallesi, Alparslan Türkeş Cd. 4/A, 06500 Yenimahalle/Ankara

Tel: +903122123600-144



We will sleep in “**RAYMAR**” hotel

Meşrutiyet Mh. Selanik-2 Cd. No:74 Çankaya, 06640 Ankara

raymarankara@raymarhotels.com

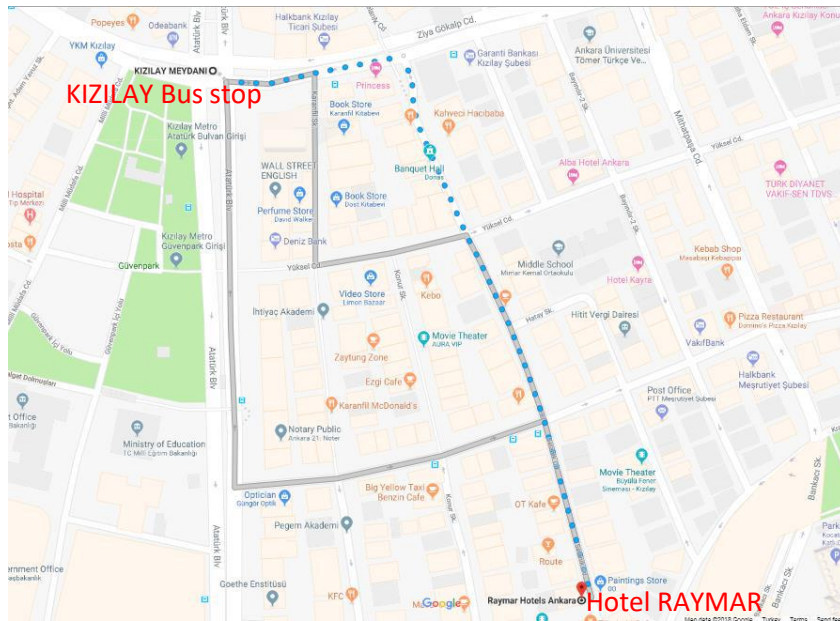
Tel: + **90312 417 75 75**

<http://www.raymarhotels.com.tr/ankara/en/iletisim/%C4%B0LET%C4%B0%C5%9E%C4%B0M>

Public transports : How to go from International airport to RAYMAR hotel ?

Airport is very far from the city center. That means taxi can be very expensive. The best way is to get on a bus, called as **BELKO**. It stands just 100 m left side of the Airport GATE. There is no BUS NUMBER. **The only thing that you have to be careful is that before you get on the bus, you MUST SAY the staff you want to go KIZILAY.** That's all. It is a public bus and only stops in some bus-stations. Nearly 4-5 bus-stations. It takes 40 minutes to get to the city center, **KIZILAY**. It is 11 TL which is very cheap. When you get off the bus in KIZILAY you can either walk or get on a taxi to reach the hotel **RAYMAR**. On foot it takes max 15 minutes, by taxi 5 minutes. Depends on your walking pace or the traffic.

Please be kind to refer hereunder to a map showing the road to hotel Raymar from **KIZILAY** bus station; this map has been prepared by Esmâ and Zeynep.





Weather

<https://www.accuweather.com/tr/tr/ankara/316938/weather-forecast/316938>

Contacts

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Currency

Please be kind to remember that for SERA project fixed rate for change is

1 TRY = 0.27573 EUR

1 EUR = 3.6267 TRY

Actually exchange rate is really better for us than that, but please do remember that it's the **mandatory rate** (Annex 6 of SERA individual agreement) you will have to use in your financial reporting for SERA.

We wish you a nice trip, See you soon