



VALMOPRIS

Note of 2nd Meeting

April 07-08, 2016 - BORDEAUX, France

The note of the 2nd VALMOPRIS meeting is an action note rather than minutes of all the discussion at the meeting. It highlights the main issues discussed and the key actions to be undertaken prior to the next meeting in Netherlands, in October 2016.

Ice Breakers

April 07, 2016 from 9:00 to 9:30

This session was managed by Ed Santman (NL).

Level 5 Approach

April 07, 2016 from 9:30 to 12:00

DE (Enrica Pautasso) presented in detail the LEVEL5 approach, in particular:

- Introductory video to the LEVEL5 approach <http://www.reveal-eu.org/index.php?id=119>;
- Terminology is important! Difference between evaluation, assessment and validation;
- Validation tools in the European Union;
- Competences and Competence oriented learning
- LEVEL5: concept, reference systems and certificates.

All presentation in ppt are available on dropbox.

DE proposed that teachers are registered on LEVEL 5 platform prior to attending the meeting in NL.

VALMOPRIS logo

April 07, 2016 from 12:00 to 12:15

The logo such as proposed by NCL Scotland is approved.



From now it will be uploaded on all documents/support materials concerning VALMOPRIS project.

Schedule of Meetings / SKYPE

April 07, 2016 from 12:15 to 12:30





Month & Date	Comment
Friday April 29, 2016 at 10am GMT	For UK will be 10am For AT/DE/FR/NL will be 11am For LV/RO will be 12am
Friday May 20, 2016 at 10 am GMT	
Friday July 08*, 2016 at 10am GMT	
Friday September 02**, 2016 at 10am GMT	
Friday September 23***, 2016 at 10am GMT	

* We delayed June 24 and advanced July 29 online meetings due to summer holidays

** We cancelled August 26 online meeting due to summer holidays but we added September 02

*** We moved September 30 (too near from the training in NL) to September 23 (last adjustments)

Lunchtime

April 07, 2016 from 12:30 to 13:30

Handbook (Changes have been made to the handbook as per requested)

April 07, 2016 from 13:30 to 15:00

All partners review the NCL Handbook document and propose the following modifications:

Page 5 / A3 (on the last column) only Guidebook (**not Student**)

Page 6 / Austria / Surprised to see 4 blocks with TRANSLATION but Maren made the comment that DIE BERATER did not receive any money for translation costs. – **Apologies Maren, German is fine and Blinc have translation costs built in to the application**

Page 7 / Block titled “Evaluation Evidence from local pilots – Teaching staff and **students**” All partners kindly asked that the word “students” is replaced by “prisoners”... anytime you will find it in the documents.

Page 8 / Germany / Block titled “**Delivery of LEVEL 5 Training M1**” should be replaced by “Explanation of LEVEL 5 Approach (M2)

Page 10 / Netherlands / Third red block at the bottom of the page titled “**M2 Organisation**” must be M3 and also “**Oct 2016**” has to be replaced by “June 2016” as Ed Santman will start in June.

Page 11 / Romania / Last red block on bottom / should read Mar 2017 (**instead of 2016**) and Apr 2017 (**instead of 2016**).

Page 12 / Between M3 and M4, all partners agreed that there is no money to add one meeting somewhere. Partners have proposed an online meeting with digital platform (for example, ZOOM) where it is possible to talk but also to work on documents. AT will check facilities (and costs?).

Page 13 / what does PR mean? Public Relations? On the column titled CLARIFICATIONS/CHANGES, in the second block starting by “comprehensive media strategy...” Aina from LV proposed to contact





James KING from EPEA but first Marisa will have to prepare documentation. – this is on my list of immediate actions. I will draft documentation asap and submit to partners for comment

Page 13 / Same level but left column, all partners agreed that a quarterly newsletter will suit as we also need to have information to disseminate if we do not want to lose “traffic” and interest.

Page 14 / Column 2 at level “Evaluation” partners proposed to replace “Evaluation tools” by “Assessment tools” and to remove this action from there to the next block between “Stocktaking...” and “Level 5 training”.

Page 14 / Column 2 / last line / please be kind to replace “30 students” by “30 teachers”.

Page 14 / Column 3 / Please replace “Narrowing of competences - How are we doing this?” by “The competences would be narrowed through the survey”.

Page 16 / Budget / Partners agreed that NCL could ask their NA if the money for transport and accommodation not used for Kirsten to attend M2 meeting could be transferred to DE or AT to cover NL expenses. – the money has been paid from the college account, but I am trying to chase this up to see if the travel can be at least partially refunded

Page 21 / E1 conference / we all have to be aware that the place for EPEA 2017 conference is not yet fixed. Potential hosting organizations must make offers to EPEA till April 30, 2016. These partners also have to plan the EPEA conference between September and December 2017. Due to the fact that VALMOPRIS project is due to end on September 30, 2017 NCL must be ready to ask to their NA for an extension of the project period to cover it. – I can contact them when we have more information. Just a note that Romania have been given the funding for organising that element as Paul has assumed the conference is likely to be there.

Page 21 / C1 & C2 / AT and DE proposed the replacement of “BlinC & Die Berater” by “All partners”. – I have replaced by all partners but under the timeline I see that C1 and C2 have been replaced with the UK (as well as O3/A3). If partners expect the UK to lead on C1 and C2, perhaps partners can give me a sense of what it is their expectations are.

Research Methodology - changes have been made as per requested

April 07, 2016 from 15:00 to 15:30

Page 4 / point 2 / RO agreed that “Assessment of Design and Development of Informal Learning Activities” has to be replaced by “Field Research”.

Page 4 / Description of the method / The first focus group / All partners agreed that “9 inmates” has to be replaced by “10 prisoners”.

Page 4 / Description of the method / The second focus group / All partners agreed that we have to add “per country (5 sites)” after “3 teachers, 2 stakeholders and 3 prisoners”.

Page 4 / Design / All partners agreed that “public policy dimension” must be replaced by “societal dimension”... Please also be kind to remove the second “s” to all words of “Dimenssion”.





Page 5 / Result / When is the 1st interim report (O1-A4) due? Sept 2016? Could we add the date please? Will partners have to work on it during SG in NL? – The interim report to my understanding is due in April 2017. It can't be submitted in Sept 2016 as there is a pre-and post-activity element involving focus groups and most of the learning activities will not have started until after the NL.

Page 6 / Method / FR already mentioned this some months ago and all partners agreed that we really have to cancel “the lack of resources among partners and” so to become “Given the complexity...”

As a general point of view, partners agreed to replace “inmates” (not welcome in the States) with “prisoners” everywhere in the document.

Desk Research – A1 / State of the art and Summary of Survey Findings

April 07, 2016 from 15:30 to 16:00

Instead of “survey report” partners would propose “Survey Analysis” that will have to be written by the coordinating organization (NCL).

All partners expect a “Methodology paper” (for SURVEY) to be written by NCL (Scotland). – I've written a draft of this which I will include for comment. Alina – perhaps you could pay particular attention to this, given your specialism in research methodologies.

All partners also expect from NCL (Scotland) a “Summary of results of survey” to come with the diagrams and content from this Bordeaux meeting. Later, this will have to be included in “Level 5 elements of procedure”.

All partners also expect from NCL (Scotland) the analysis of DESK RESEARCH as well as a combined overview of the 5 national desk research. – I only received the last of the research papers just prior to my holiday and before the papers needed to be sent to Bordeaux, this could not be compiled prior to the meeting. Again, it's one of my immediate actions.

All partners agree that it's necessary to keep in mind that we will have to make a bridge between survey findings and Level 5 competences and sub-competences to identify. If not, why the survey? – The survey was meant to have been completed prior to this project beginning. Given the connection between the survey and the LEVEL 5 – it would be helpful to have input from Germany here (specifically in the methodology paper)

Evaluation plan

April 07, 2016 from 16:00 to 16:30

AT/Maren gave feedback on the 1st evaluation after kick-off meeting. Results will be uploaded on DROPBOX. Partners considered the evaluation plan and proposed following adjustments :

Page 9 / first level / in the left column, partners would prefer “Quality of Transnational meetings” instead of “Quality of the kick-off meeting”.

Page 9 / first level / last right column, partners would prefer “Directly after each project meeting” instead of “Directly after the kick-off meeting”.





Page 10 / 1st column / 2nd block / “Feedback of prison teachers/educators” – teachers has to be added.

Page 10 / 1st column / please add one block (4th one) before the last one. It will mention “2nd Training course”

Page 10 / 1st column / new 5th block / “Final VALMOPRIS meeting with multiplier event as EPEA conference”.

Page 10 / 2nd column / please transfer all items included in “f2f Training course” from the 5th block to the 4th one.

Page 10 / 3rd column / 2nd block / should read “Interviews with the prison teachers / educators”

Page 10 / 3rd column / new 4th block / please add “Questionnaire to 2nd training course’ participants”

Page 10 / 4th column / 1st block / could you interchange the two items so 1st will be “f2f part (NL)” and 2nd will come “E-learning part”

Page 10 / 4th column / 3rd block / could you modify as follows: “after piloting in coordination with research (AT/RO)”

Page 10 / 4th column / 5th block / should read “at the event” (please remove “/after”).

Outputs (Timeline)

April 07, 2016 from 16:30 to 16:45

Modified timeline will be directly uploaded on DROPBOX.

Dissemination Plan (Activity to Date) - changes have been made as per requested

April 07, 2016 from 16:45 to 17:00

“Partner countries who have engaged with promotional activities”

The following information must be added (further to the ones already mentioned):

- Netherlands: Europris newsletter, ICPA, local art education, LKCA website
- France: EU contact list for circular periodic messages
- Austria: LinkedIn blogs, Die Berater website (has to be checked by Maren), EU newsletter
- Germany: LinkedIn
- Latvia: Facebook (project’s page)
- Romania: website of Centrul de Reeducare Buzias, Internal portal (45 Romanian prisons)





Partners agreed that VALMOPRIS newsletter has to be QUARTERLY

Programme for the NL meeting (steering group and training)

April 08, 2016 from 9:30 to 10:30

Maren/AT presented the draft of 1st VALMOPRIS training course in NL. Things still have to be consolidated but all partners gave their input. A new draft will be completed (*ie. immediate actions arising from the meeting hereunder*).

To the question “are they same teachers who will participate in 1st and 2nd training courses” the answer is definitively “NO” (it’s another group of teachers who will attend the 2nd training course and they will not participate in the experiment).

Confirmed Dates for Training session AND Steering Group in ROTTERDAM (Netherlands)

From Monday October 03, 2016 at 10:00 am till Friday October 07, 2016 at 16:00

Steering group will be included during that week (all partners agreed for 2 slots of 2 hours).

Logistic for NL meeting

April 08, 2016 from 10:30 to 11:15

Ankie, Ed and Erica/NL presented the 1st ideas they have for the hosting point of view.

Floating boat / single room / 70 euros per night and per person including breakfast

Lunches are on their way (try not to lose too much time for lunch)

Venue at Art Academy

Dinner would be 25 euros (Netherlands are expensive). Partners propose a blend of formal dinners and free evenings.

Partners talked about a European party (where each participant will bring something from his/her country).

IMMEDIATE ACTIONS ARISING FROM THE MEETING (*GREEN means that it's done*)

1. DE / Summary about their 3 presentations made during Bordeaux meeting





2. DE / already uploaded the new card for “project activities” so to be completed by LV and NL *(not by the other countries which already fulfilled their tasks on February 29, 2016).*
3. AT / Updated programme of training for NL – AT will do it no later than April 13, 2016. AT expects feedback from partners no later than April 20, 2016.
4. AT / updated evaluation plan.
5. Scotland / will have to issue research desk’ methodology, analysis – Late April, Early May
6. Scotland / will have to analyse the survey findings – End of April
7. NL / they will propose the hosting part of the programme no later than April 20, 2016
8. DE / All participants to NL training session will have to register on LEVEL 5 platform before attendance.

ACTIONS REQUIRED PRIOR TO NL

1. All participants to NL training session will have to register on LEVEL 5 platform before to attend. DE will give information on how to proceed.
2. Number of participants to NL training session and meeting has to be told to NL for booking reasons. Partners will have to inform NL as soon as possible.

