



MINUTES 1ST TRANSNATIONAL MEETING

Zaragoza, 2015, March, 26th - 27th

PARTICIPANTS:

PEDRO CODURAS MARCEN (SPAIN)

MERTXE ORTEGO MANZANOS (SPAIN)

LUIS ROCHE RAMÓN (SPAIN)

EVA BUNBURY BUSTILLO (SPAIN)

TASOS TRATONIKOLAS (CYPRUS)

PETROS PAPAPETROU (CYPRUS)

DOMINIQUE ANTONY (FRANCE)

BENEDICT LEESEN (BELGIUM)

STIJN CALLEWAERT (BELGIUM)

MARTA FEKETE (HUNGARY)

JOHANNA FARKAS (HUNGARY)

CAMELIA TANCAU (ROMANIA)

COMAN SARAFOLEAN (ROMANIA)

AINA VILCANE (LATVIA)

OLEGS LIBAKO (LATVIA)

ALESSANDRA AGNELLO (ITALY)

MARIA PERNA (ITALY)

Each partner brought a presentation (power point) and explained their organisation, expectations on the project and experience, as well as their doubts. All presentations may be found on our digital platform at: <http://www.euro-cides.eu/ESM-YA/pages/pages.php?title=esm-ya>

Pedro Coduras (ES) as general coordinator of the project carried out a presentation on our Erasmus+ (Project history, contents, outputs, responsibilities, budget proposal,...)

In order to structure our responsibilities, it is necessary to explain that in the project there will be **two kind of tasks**, according to the nature of their partners' organisations:

1. Those who will carry out **experimentation** (CY, SP, RO, LV, IT)
2. Those who will carry out **academic assessment and evaluation** (BE, HU, FR).

Time was given for discussion about each partners' responsibilities in the project.

A great amount of time was invested on how to **cope with the new budget**, since some of the intellectual outputs and events were removed by our National Agency.

- This was specially the case of Belgium, as most of their activity and responsibility was placed on the activities not further existing. After some thought and discussion we agreed on a new activity of training nature they are going to lead in Rome.
- Relating to the budget, Romania also expressed their disappointment since there is not a special allocation for the final multiplier event, nevertheless they are willing to cooperate in this matter.

Luis Roche (ES) made a presentation on Rules of the control regulations and audits.

Finally, all partners agreed on their responsibilities and financing, that will be put together in a Cooperation Agreement that will be signed by each organisation.

Agreements were reached as well with respect to all intellectual outputs and transnational meetings. The following are a summary of so:

NEXT TRANSNATIONAL MEETINGS:

- **Belgium:**
 - 1 working day.
 - 1 oct 2015 (Arrival Sep 30th. - Departure Oct 2nd.)
- **Italy:**
 - 2 working days.
 - 24 & 25 Feb 2016 (Arrival Feb. 23rd - Departure Feb. 26th)

- **Romania:**

2 working days

29 & 30 Sep 2016 (Arrival Sep 28 - Departure Oct. 1)

INTELLECTUAL OUPUTS:

- **QUESTIONNAIRES:**

APR 15: HU will propose a common questionnaire.

MAY 15: ALL will send their own questionnaires and HU will decide on one.

JUNE 15: HU will send the official questionnaire.

SEP 15: ALL will send their questionnaires completed (those who have the target group)

- **PLATFORM.**

APR 25: FR will set it up.

- **METHODOLOGIES:**

MAY 15: CY will receive 1 or 2 methodologies from each partner

SEP 15: CY will decide on ONE.

Organizational questions:

- **EVALUATION**

APR 30: Form to be completed by ALL.

- **LIST OF CONTACTS**

APR 30: To be completed by ALL.

- **LOGOS**

APR 30: All should send them to FR to introduce them in the platform.

Foresee

Katholieke Hogeschool Limburg VZW

ONG CRED

Ministero della Giustizia

Cyprus Prison Department